



MILFORD CITY COUNCIL MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at the **Milford EMS Building, 850 North Main, Milford, Utah** for the purposes and at the time described below on **TUESDAY, FEBRUARY 16, 2016**.

REGULAR MEETING – 4:00 PM

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**
 - a. Karen Johnson, Milford Elementary – Requesting Input and Support for an Initiative to Promote Reading at Home
 - b. Jesse Ralphs, Sunrise Engineering – Water Meter Plan Review/ Milford Municipal Water Rights/ Water Conservation Plan
3. **CONSENT ISSUES**
 - a. Bills and Payroll; Financial Report for January 2015; Minutes of January 19, 2015 CDBG Public Hearing; Minutes of January 19, 2016 Council Meeting
4. **NEW BUSINESS**
 - a. Approval of Milford Lions Club Maintenance Agreement
 - b. General Liability Insurance Coverage Options
 - c. Drainage Issues 400 West 200 North - Followup Discussion
 - d. LTD Stipend Benefit
 - e. Presentation of Irrigation Maintenance Bids
 - f. Presentation of Concession Stand Bids
 - g. Presentation of Concrete Replacement Bids at Milford Municipal Pool
 - h. Hiring of 2016 Lifeguards and Seasonal Crew Members
 - i. Utah State Treasury Withdrawal Request
5. **OLD BUSINESS**
 - a. Community Center Update
6. **ORDINANCE AND RESOLUTIONS**
 - a. Resolution 1-2016 "Wastewater Planning Program Self-Assessment Report"
7. **COMMENTS**
 - a. **Staff Member Reports and Comments**
 - i. Leo Kanell, City Attorney
 - ii. Makayla Bealer, City Administrator/Treasurer
 - iii. Monica Seifers, City Recorder
 - iv. Lisa Thompson, Administrative Assistant
 - v. Ben Stewart, City Foreman
 - b. **Council Member Reports and Comments**
 - i. Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification
 - ii. Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification
 - iii. Council Member Russell Smith: Cemetery, Sewer
 - iv. Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment
 - v. Council Member Terry Wiseman: Library, Streets
 - vi. Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC Committee

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 11th day of February, 2016. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



Memorandum

To: Mayor and City Council

From: Makayla Bealer

CC: Monica Seifers, Ben Stewart, Leo Kanell, Lisa Thompson

Date: February 11, 2016

Re: Administrative Report – February 16, 2016

Reminder: The meeting will start at 4 pm and will be held at the EMS Center

Regular Meeting

Visitors

Karen Johnson with Milford Elementary is requesting input and support for an initiative to promote reading at home. Agenda request form and proposal is attached.

Jesse Ralph with Sunrise Engineering will be in attendance to finalize the Water Master Plan, discuss Municipal Water Rights and the Water Conservation Plan.

New Business

Approval of Milford Lions Club Maintenance Agreement

Attached the Maintenance Agreement for your consideration.

Milford Lions Club wants to help maintain the baseball fields because they have invested over \$100,000 in improvements as well as lots of donated time. Milford City could honestly utilize one crew member 40 hours a week just at the complex. The Lions understand that Milford City is not capable of providing this, therefore they have asked to assist the city. In November, Jeff Davis, Troy and I met to brainstorm, all that was discussed is included in the draft agreement.

General Liability Insurance Coverage Options

As discussed last meeting, Milford City may want to consider increasing the liability limits to \$5M. Enclosed is a table showing the cost breakdown.

Drainage Issues 400 West 200 North

This is just placed on the agenda as follow-up. Last meeting, Council Member Wiseman was going to look at the area and come back with a recommendation.

LTD Stipend Benefit

No update. On the agenda for discussion if needed.

Presentation of Irrigation Maintenance Bid

The Irrigation tank is in need of some repairs. The pipe coming from the tank is leaking. Every year it gets worse and we are afraid the pipe is going to bust while the irrigation system is being utilized. Last year the Council recommended having Rollins bid to replace the 6" line and replace before starting the system in 2016. The bid is attached for your consideration.

Presentation of Concession Stand Bids

Good news we received a bid. I will have the bid at the meeting for your review and consideration. As a reminder the bid is to operate the concession stand for the 2016, 2017, 2018 season. The bid was set as a minimum of \$500 per year.

The bidder did inquire if they could open the concession stand on Friday or Saturday, when games are not happening? What's your thoughts?

Presentation of Concrete Replacement Bids at Milford Municipal Pool

The concrete around the pool is needing to be replaced. We have bid the project into (4) sections. We want to complete Project 1 and 4 this spring before the pool opens and project 2 and 3 in September after closing. The bids will be presented at the meeting for your approval.

Hiring of 2016 Lifeguards and Seasonal Crew Members

Two applicants applied for the seasonal crew positions. Brendan Young and Zack Acklin.

At budget time we budgeted for a 40 hour/week employee as well as a 20 hour/week employee.

The Mayor, Ben and I discussed and decided to hire both applicants for 30 hours per week.

Missy will review the lifeguard applicants and make her recommendation.

Utah State Treasury Withdrawal Request

Final Bond Payment for Water Bond RL 5030 in the amount of \$39,390.00

Community Center Update

CDBG Application has been submitted.

The asbestos inspection report is attached. I have contact 2 companies to provide a bid to abate the asbestos. I have not received the bids yet; however I will email them once I receive them.

Also I have attached the building history/ update that you requested last meeting. Please review and let me know of any changes you would like. We will put this letter in the March water statement as wells as Margaret Miller coordinate an article in the Beaver Journal.

General Information:

Maintenance Agreement with Union Pacific Railroad for Culvert Improvements

Good news the agreement is in effect. Ben is working on getting the supplies ordered and the project will be completed as the weather permits.

County Letter-Ag Protection Area (Smithfield)

Attached is some correspondence from Beaver County Commission regarding Smithfield submitting an application to establish an Ag Protection Area. If you are interested a public hearing will be held March 7, 2016

EC Source Airport Lease

EC Source has officially moved off the property effectively February 5th. A final inspection will be done once the weather permits.

1998 County Grader

The County is trading in their 1998 grader. Ben and Les has looked at the grader. It would be a great grader for the City, since it's been well maintained. Details are currently being worked out. I will update in the meeting.

Thanks!
Makayla



City Council Agenda Request Form Milford City
This form must be submitted by 4pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): Karen Johnson
ORGANIZATION (if applicable): Milford Elementary
ADDRESS: 450 S. 700 W
PHONE: 435-387-2841 CELL PHONE: 801-560-9592
E-MAIL ADDRESS: Karen.johnson@beaver.k12.ut.us

To be used if additional information is required. Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 2-16-2016 Amount of Time Requested 15 minutes

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

We are requesting input and support for an initiative to promote reading at home.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION ☒ INFO ONLY ☐

PLEASE DESCRIBE DESIRED OUTCOME:

A collaborative decision to establish a city/community initiative to read at home.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☐ NO ☒

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☒ NO ☐

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: Depends on the decision

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 4 pm the Wednesday prior to the City Council Meeting. Meetings are held the 1st and 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 11 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

ALL handouts must be e-mailed prior to deadline in order for request to be considered for agenda. E-mail to: mseifers@milford.utah.gov by 4pm the Wed. prior to meeting.


SIGNATURE OF PERSON MAKING REQUEST

2-4-2016
DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

Milford Literacy Initiative Proposal

Our goal is to partner with the city to seek support in literacy awareness and encourage family engagement with active reading. We know that reading and promoting excellence in the home is critical. We hope to create a committee with multiple stakeholders including the city to explore options and ideas to promote literacy in the home. We hope that with any creation of a plan that comes from this committee that together we could generate the funds appropriate to launch an initiative in our community.

Background Information:

A. SCHOOLWIDE GOAL for 2015-2016: Milford Elementary will increase the percent of students proficient in SAGE Language Arts assessment by at least 12% or above. (36%)

B. School Comparisons

Utah Sage Comparison 2014-15 Percent Proficient				
LEA	% Similar	Language Arts	Mathematics	Science
Milford School	100%	32%	39%	48%
Myton School	99%	34%	25%	21%
Wellington School	99%	42%	50%	42%
LaPoint School	98%	35%	34%	40%
Beaver District		39%	42%	43%
Utah		44%	45%	47%

C. School Improvement Goals that we have implemented at the school level.

Milford Elementary Professional Development Goals		
Strategy	Tasks	Responsible Party
Strategy 1: Multi-tiered systems of support will be implemented through the professional learning community process with a focus on improving tier 1 instruction.	PLCs guided by PD will analyze and prioritize the standards to identify essential skills, concepts, and reasoning processes guided by a consultant.	Annette Brinkman and/or Ellen Williams Annette Brinkman and/or Ellen Williams

	<p>PLCs guided by PD will unwrap core standards necessary for curriculum development guided by a consultant.</p> <p>PLCs guided by PD will develop common pre- and post-assessments for each standard guided by a consultant.</p> <p>PLCs guided by PD will be used to engage teachers in providing Depth of Knowledge planning activities and tasks as well as the effective implementation of these opportunities during their lesson delivery.</p> <p>PLCs guided by PD will engage in data-driven common formative assessment cycle to identify and address student needs in order to provide differentiated tier 1 instruction guided by a consultant.</p> <p>PLCs Guided by PD will create and implement learning targets for daily lessons guided by a consultant.</p> <p>A coaching model will be implemented to support Principal and Instructional Coach capacity building.</p> <p>An instructional coaching model will be provided to engage teachers in acquiring the necessary skills for explicit instruction, classroom management, and depth of knowledge. A data-driven formative assessment process using Observer Tab tools will identify faculty needs and differentiated professional development will be provided as needs are identified.</p>	<p>Annette Brinkman and/or Ellen Williams</p> <p>Annette Brinkman and/or Ellen Williams</p> <p>Annette Brinkman and/or Ellen Williams</p> <p>Annette Brinkman and/or Ellen Williams</p> <p>Annette Brinkman and/or Ellen Williams</p> <p>Annette Brinkman and/or Ellen Williams</p> <p>Melissa Rose (Instructional Coach) Karen Johnson (Principal) Supported by Annette Brinkman and/or Ellen Williams</p>
	<p>Teachers will be provided with 20 hours of planning and prep time for PLC work.</p>	Melissa Rose and Karen Johnson
<p>Strategy 2: Focus on improving effective tier 2 & 3 levels of intervention. The primary focus will be embedding formative assessment.</p>	<p>Teachers will use the embedded post formative assessment to identify specific student needs in order to identify students requiring re-teaching, skill reinforcement, or enrichment.</p>	<p>Instructional Coach/Principal</p>

solid core instruction, strategic interventions.		
Scientifically Based Research Support	<p>Alberto, P. A., & Troutman, A. C. (2006). <i>Applied behavior analysis for teachers</i> (7th ed.). Upper Saddle River, NJ: Pearson.</p> <p>Forlini, G., Williams, E.J., & Brinkman, A. (2013). <i>Class acts: Every teachers guide to active learning</i>. Bronxville, NY: Lavender Hill Press.</p> <p>Kounin, J. P. (1970). <i>Discipline and group management in classrooms</i>. New York: Holt, Rinehart and Winston, Inc.</p> <p>Lewis, T. J., & Sugai, G. (1999). Effective behavior support: A systems approach to proactive school-wide management. <i>Focus on Exceptional Children</i>, 31(6), 1-24.</p> <p>Lohrmann, S., Forman, S., Martin, S., & Palmieri, M. (2008). Understanding school personnel's resistance to adopting schoolwide positive behavior support at a universal level of intervention. <i>Journal of Positive Behavior Interventions</i>, 10(4), 256-269.</p> <p>Sugai, G., & Horner, R. H. (2008). What we know and need to know about preventing problem behavior in schools. <i>Exceptionality</i>, 16(2), 67-77.</p>	
Expected Impact in Core Academic Areas (How will success be measured on a quarterly basis?)	<p>Reading fluency, comprehension, and vocabulary development will support the acquisition of higher growth and mastery of essential skills to the core curriculum. Success will be measured by the SAGE annual benchmark, the SAGE formative assessment, and quarterly CFA's will be utilized to support and guide instruction and progress monitor students.</p>	
Professional Development to Support Strategies	<p>A coaching model will be implemented to support teachers in acquiring the necessary skill for effective explicit instruction as well as classroom management skills. Professional Development will be individualized to individuals as well as any trends or areas that need school-wide focus. Observer Tab data will be used to determine those areas of focus.</p> <p>Teachers will participate in:</p> <ul style="list-style-type: none"> • Whole group professional development 	<p>Melissa Rose and/or Karen Johnson supported by Annette Brinkman and/or Ellen Williams</p>

	<ul style="list-style-type: none"> • Small group professional development and facilitated work sessions • Observations and debriefings • Coaching and consulting • Use technology and multimedia as learning and production tools 	
Long Term Evaluation Process (How will the school monitor the implementation of the strategies associated with this goal?)	<p>Observer Tab data will be used to determine those areas of focus for teachers.</p> <p>Instructional Coach will facilitate the implementation process using Observer Tab data, academic benchmark implementation of and progress monitoring data, staff surveys, and Professional Learning Communities and the use of the Big strategies and steps supported by the school leadership team.</p> <p>Progress towards goals will be monitored through:</p> <ul style="list-style-type: none"> • Monthly individual (ObserverTab) observations and teacher debriefings using the Explicit Instruction Observation tool, Depth of Knowledge/Tasking tool, and/or the Questioning during Instruction tool. • Submission of products from unwrapping standards, pre- and post-common formative assessments, Student Learning Targets, and so forth • Completion of product checklist created by teachers during work periods paid for through stipends • Monthly reviews with teachers of student progress based on data from pre-and post-common formative assessments that are displayed by student, by concept, by skill 	
		Melissa Rose and/or Karen Johnson supported by Annette Brinkman and/or Ellen Williams

D. Community and Parent Involvement Goals

Milford School will use the following:

1. Back to School Night parent meeting/ meet with teachers
2. Community Council meetings (focus on reaching out to parents to be involved)

3. SEP's (collaborate with parents)
4. Website Information (keep parents informed)
5. Send information home as needed (keep parents informed)
6. Offer materials and training to parents (support parents with academics at home)
7. Telephone communications (keep lines of communication open and transparent)
8. District email (keep parents informed and use email to interact with parents)
9. SIS system (insure that parents have access to their child's SIS grade book)
10. Increase parent Involvement programs (class volunteers, school projects, and fairs)
11. Parentlink system (keep parents informed)
12. **Milford City Web page (increase parental access to school information)**
13. Quarterly Awards assemblies (parents are invited to celebrate with student success)
14. Posted community council meetings and information of school website (encouraging participation and reaching out to the community)
15. **Partner with community to develop a literacy plan.**

CITY OF MILFORD
COMBINED CASH INVESTMENT
JANUARY 31, 2016

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	255,135.65
01-11310	PETTY CASH	200.00
01-11610	CASH-STATE TREASURER-COMBINED	569,825.04
01-11700	CASH - A/R CLEARING	(436.86)

	TOTAL COMBINED CASH	824,723.83
01-11815	ST TREAS-DESIGNATED-SEWER	(63,172.53)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(14,796.74)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(8,963.59)
01-11819	ST TREAS- RECREATION COMPLEX	(18,100.41)
01-11825	ST TREAS-RESTRICTED-BOND 5030	(39,390.00)
01-11835	ST TREAS-RESTRICTED-BOND 808	(694.76)
01-11840	ST TREAS-RESTRICTED-MAIN 5030	(39,000.00)
01-11845	ST TREAS-RESTRICTED-MAIN 808	(65,000.00)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(52,005.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(18,356.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(415,199.74)

	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	157,474.04
30	ALLOCATION TO DEBT SERVICE FUND	(22,518.00)
51	ALLOCATION TO WATER FUND	201,970.71
52	ALLOCATION TO SEWER FUND	83,971.25
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(5,838.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	415,060.00
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(415,199.74)

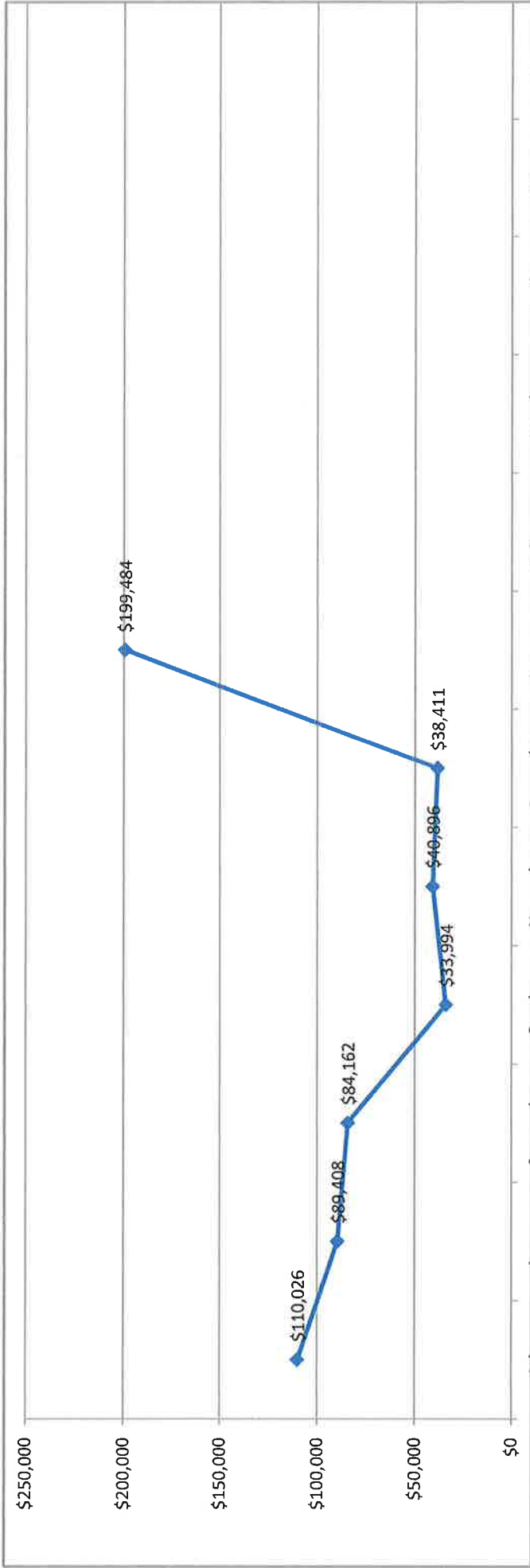
	ZERO PROOF IF ALLOCATIONS BALANCE	(139.74)
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Department		Totals												Totals											
		JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals											
Designated	W														\$0.00										
Water 111810	D														\$0.00										
Designated	W																								
Sewer 111815	D																								
Designated	W																								
General Fund 111816	D																								
Designated	W																								
Library	D																								
Designated	W																								
City Recreation 111818	D																								
Designated	W																								
Recreation Complex	D																								
Restricted Cash - Water	W																								
Bond 5030 111825	D																								
Restricted Cash - Sewer	W																								
Bond 808 111835	D																								
Restricted Cash - Water	W																								
Main 5030 111840	D																								
Restricted Cash - Sewer	W																								
Main 808 111845	D																								
Restricted Cash - Water	W																								
Bond 256 111850	D																								
Restricted Cash - Water	W																								
Bond 35024 111860	D																								
Restricted Cash - Water	W																								
Main 35024 - 111865	D																								
Restricted Cash - Sewer	W																								
Bond 941 111870	D																								
Restricted Cash-Library	W																								
Bond	D																								
Restricted Cash	W																								
Impact Fees - Water	D																								
Restricted Cash	W																								
Impact Fees - Sewer	D																								
Restricted Cash	W																								
Impact Fees - Gen Fund	D																								
Designated	W																								
Cemetery	D																								
Designated	W																								
Streets	D																								
Designated	W																								
Mayer Trust Fund	D																								
Designated	W																								
Perpetual Care	D																								
Designated	W																								
Dangerous Buildings	D																								
Designated	W																								
4th of July Revenue	D																								
Designated	W																								
Christmas Light Project	D																								
Designated	W																								
Sheriff's Contract	D																								
Designated	W																								

Historical Fund Balance
City of Milford
Unaudited
2015-2016

June	July	August	September	October	November	December	January	February	March	April	May	June
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\$121,507	\$110,026	\$89,408	\$84,162	\$33,994	\$40,896	\$38,411	\$199,484					
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Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,484,956.92

Budget Revenue 2015-2016

\$1,655,419.71

Retained Earnings

\$74,247.85

\$297,975.55

\$199,484.14

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	157,474.04	
10-12100	ST TREAS-DESIGNATED-GEN FUND	16,307.19	
10-12110	ST TREAS-DESIGNATED-LIBRARY	8,963.59	
10-12140	ST TREAS-RECREATION COMPLEX	16,616.24	
10-12150	ST. TREAS-RESTRICTED-LIBRARY	113.46	
10-13110	ACCOUNTS RECEIVABLE	7,832.90	
10-13113	AR/CREDIT CARD, AIRPORT	(2,151.13)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	3,618.42	
10-13115	PROPERTY TAX RECEIVABLE	134,754.00	
10-15110	INVENTORY-AIRPORT FUEL	26,199.06	
TOTAL ASSETS			369,727.77

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	12,146.82	
10-21500	WAGES PAYABLE	9,856.84	
10-22210	FICA PAYABLE	1,928.54	
10-22220	FEDERAL WITHHOLDING PAYABLE	622.31	
10-22230	STATE WITHHOLDING PAYABLE	1,226.69	
10-22240	EMPLOYMENT SECURITY	(283.53)	
10-22250	WORKER COMPENSATION PAYABLE	(3,121.56)	
10-22300	RETIREMENT PAYABLE	1,694.36	
10-22310	DISABILITY PAYABLE	(5.45)	
10-22500	HEALTH INSURANCE PAYABLE	10,122.06	
10-22600	401 K PAYABLE	358.28	
10-22601	FLEX PLAN	943.77	
10-22700	MISC. PAYROLL DEDUCTIONS	(178.03)	
10-22701	MISC. DEDUCTION - EMP. LOAN	178.53	
TOTAL LIABILITIES			35,489.63

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	134,754.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	42,276.07	
	REVENUE OVER EXPENDITURES - YTD	157,208.07	
BALANCE - CURRENT DATE		199,484.14	
TOTAL FUND EQUITY			334,238.14
TOTAL LIABILITIES AND EQUITY			369,727.77

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	7,396.00	124,319.15	134,754.00	10,434.85	92.3
10-31-200 PROPERTY TAXES-DELINQUENT	374.91	1,863.88	10,000.00	8,136.12	18.6
10-31-300 SALES AND USE TAX	18,972.43	169,331.00	295,000.00	125,669.00	57.4
10-31-400 CABLEVISION FRANCHISE TAX	.00	350.97	1,000.00	649.03	35.1
10-31-402 PACIFICORP FRANCHISE TAX	12,804.34	96,455.43	140,000.00	43,544.57	68.9
10-31-403 QUESTAR FRANCHISE TAX	5,054.29	15,329.69	35,000.00	19,670.31	43.8
10-31-405 SO. CENTRAL FRANCHISE TAX	.00	77.08	.00	77.08	.0
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,961.18	12,507.73	30,000.00	17,492.27	41.7
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,110.03	9,603.53	25,000.00	15,396.47	38.4
TOTAL TAXES	47,673.18	429,838.46	670,754.00	240,915.54	64.1
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	1,910.00	4,685.00	5,500.00	815.00	85.2
10-32-210 BUILDING PERMITS	1,487.99	4,988.83	4,000.00	988.83	124.7
10-32-220 IMPACT FEES - GENERAL FUND	.00	552.85	1,085.00	532.15	51.0
10-32-230 OTHER DEVELOPMENT REVENUE	.00	230.00	1,000.00	770.00	23.0
TOTAL LICENSES AND PERMITS	3,397.99	10,456.68	11,585.00	1,128.32	90.3
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTMENT - LIBRARY	35,200.00	35,200.00	40,000.00	4,800.00	88.0
10-33-560 CLASS "C" ROAD FUNDS	15,089.22	51,396.67	72,000.00	20,603.33	71.4
10-33-700 AIRPORT GRANT REVENUE	98,607.02	416,699.68	467,842.71	51,143.03	89.1
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,438.00	6,438.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	148,896.24	503,296.35	591,280.71	87,984.36	85.1

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,000.00	1,000.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,195.00	1,400.00	205.00	85.4
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	3,000.00	3,000.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	727.13	3,456.38	3,500.00	43.62	98.8
10-34-607 CITY RECREATION-BABE RUTH	.00	294.00	2,000.00	1,706.00	14.7
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,130.00	750.00	(380.00)	150.7
10-34-609 CITY RECREATION - WRESTLING	825.00	1,410.00	6,000.00	4,590.00	23.5
10-34-610 CITY RECREATION-BOY BASKETBALL	1,100.00	3,470.00	2,000.00	(1,470.00)	173.5
10-34-630 CITY RECREATION - CAL RIPKEN	.00	581.00	5,500.00	4,919.00	10.6
10-34-640 CITY RECREATION-GIRL BASKETBAL	1,855.00	1,995.00	1,500.00	(495.00)	133.0
10-34-720 GOLF FEES	.00	.00	3,000.00	3,000.00	.0
10-34-730 SWIM FEES	.00	3,812.00	10,000.00	6,188.00	38.1
10-34-732 SWIM POOL - COUNTY M&O	104,203.00	104,203.00	93,000.00	(11,203.00)	112.1
10-34-760 JULY 4TH REVENUE	.00	12,516.76	18,000.00	5,483.24	69.5
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,195.00	2,500.00	1,305.00	47.8
10-34-810 SALE OF CEMETERY LOTS	360.00	1,360.00	3,000.00	1,640.00	45.3
10-34-820 PERPETUAL CARE	.00	480.00	1,000.00	520.00	48.0
10-34-830 CEMETERY OPENING AND CLOSING	300.00	1,400.00	2,500.00	1,100.00	56.0
10-34-840 COLLECTION COSTS - GARBAGE	6,904.45	48,993.79	85,000.00	36,006.21	57.6
10-34-900 AIRPORT COUNTY DONATION	1,000.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	4,310.67	45,775.23	100,000.00	54,224.77	45.8
10-34-920 HANGER AND TIE DOWN	660.00	4,220.00	3,000.00	(1,220.00)	140.7
TOTAL CHARGES FOR SERVICES	122,245.25	239,212.16	349,500.00	110,287.84	68.4
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	3,050.00	34,989.91	.00	(34,989.91)	.0
TOTAL MISCELLANEOUS REVENUE	3,050.00	34,989.91	.00	(34,989.91)	.0
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	327.88	2,167.92	1,000.00	(1,167.92)	216.8
10-38-400 LIBRARY FINES AND FEES	118.09	622.24	7,200.00	6,577.76	8.6
10-38-500 SUMMER READING DONATIONS	.00	375.00	600.00	225.00	62.5
10-38-900 MISCELLANEOUS REVENUE	236,423.51	263,998.20	23,500.00	(240,498.20)	1123.4
TOTAL INTEREST/OTHER	236,869.48	267,163.36	32,300.00	(234,863.36)	827.1
TOTAL FUND REVENUE	562,132.14	1,484,956.92	1,655,419.71	170,462.79	89.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,000.00	14,000.00	24,000.00	10,000.00	58.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	229.20	1,604.40	3,000.00	1,395.60	53.5
TOTAL LEGISLATIVE	2,229.20	15,604.40	27,000.00	11,395.60	57.8
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,924.80	26,592.53	42,686.02	16,093.49	62.3
10-43-111 SALARIES & WAGES - ADMIN ASST	1,832.94	10,348.43	15,912.00	5,563.57	65.0
10-43-113 SALARIES & WAGES - RECORDER	.00	1,440.80	.00	(1,440.80)	.0
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	5,076.76	22,291.84	35,131.34	12,839.50	63.5
10-43-131 BENEFITS - ADMIN ASST	167.28	947.27	1,600.00	652.73	59.2
10-43-134 BENEFITS - JANITORIAL	.00	2,223.74	.00	(2,223.74)	.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	75.00	648.61	1,500.00	851.39	43.2
10-43-215 DOT DRUG PROGRAM	75.00	75.00	350.00	275.00	21.4
10-43-220 NOTICES AND PUBLICATIONS	.00	617.64	1,500.00	882.36	41.2
10-43-230 TRAVEL AND CONFERENCES	423.24	2,843.74	6,000.00	3,156.26	47.4
10-43-240 OFFICE SUPPLIES AND EXPENSE	531.26	8,414.87	13,000.00	4,585.13	64.7
10-43-241 PROGRAMING AND EQUIPMENT	881.56	17,617.32	20,000.00	2,382.68	88.1
10-43-243 TREE BOARD EXPENSE	.00	239.92	1,000.00	760.08	24.0
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	1,303.41	3,619.61	9,500.00	5,880.39	38.1
10-43-272 UTILITIES - TELEVISION	.00	115.98	330.00	214.02	35.2
10-43-280 TELEPHONE - OFFICE	312.21	2,148.42	5,000.00	2,851.58	43.0
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,300.00	12,000.00	5,700.00	52.5
10-43-510 INSURANCE AND BONDS	937.00	40,439.08	41,000.00	560.92	98.6
10-43-610 MISCELLANEOUS - GENERAL FUND	236,538.57	253,050.81	6,000.00	(247,050.81)	4217.5
TOTAL ADMINISTRATIVE	253,079.03	409,975.61	222,509.36	(187,466.25)	184.3
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	11,062.50	11,500.00	437.50	96.2
10-50-320 ATTORNEY RETAINER	500.00	3,000.00	6,000.00	3,000.00	50.0
10-50-321 LEGAL FEES	50.00	1,181.25	2,000.00	818.75	59.1
10-50-340 FIRE CONTROL CONTRIBUTION	.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	2,094.25	4,348.52	8,000.00	3,651.48	54.4
10-50-360 SMALL CLAIMS FEES	27.50	115.00	150.00	35.00	76.7
10-50-380 SHERIFF'S CONTRACT	.00	101,987.19	192,642.47	90,655.28	52.9
10-50-390 ANIMAL CONTROL CONTRIBUTION	10,116.42	10,116.42	11,050.00	933.58	91.6
TOTAL NON-DEPARTMENTAL	12,788.17	133,610.88	233,142.47	99,531.59	57.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-270 UTILITIES - SENIOR CITIZEN CEN	518.41	2,581.79	4,500.00	1,918.21	57.4
10-51-480 REPAIRS AND MAIN - BUILDINGS	115.82	1,154.25	25,000.00	23,845.75	4.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	102.06	1,200.00	1,097.94	8.5
TOTAL GENERAL GOVERNMENTAL BUILDINGS	634.23	3,838.10	30,700.00	26,861.90	12.5
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,379.04	6,350.70	10,600.00	4,249.30	59.9
10-61-130 BENEFITS - CROSSING GUARDS	157.48	727.24	1,200.00	472.76	60.6
10-61-230 FUEL - STREETS	194.00	2,811.28	6,500.00	3,688.72	43.3
10-61-480 STREETS - OIL AND CHIPS	1,000.28	57,000.00	57,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	1,427.88	13,291.27	17,000.00	3,708.73	78.2
10-61-482 STREETS - EQUIPMENT	108.95	7,310.97	11,500.00	4,189.03	63.6
10-61-483 STREETS - LIGHTS	2,203.81	13,347.91	27,000.00	13,652.09	49.4
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	891.11	20,000.00	19,108.89	4.5
TOTAL STREETS DEPARTMENT	6,471.44	101,730.48	150,800.00	49,069.52	67.5
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	957.60	5,188.41	8,299.20	3,110.79	62.5
10-70-111 SALARIES & WAGES - PART TIME	.00	6,628.50	13,000.00	6,371.50	51.0
10-70-130 BENEFITS - PARKS REG	1,161.74	5,027.91	7,735.39	2,707.48	65.0
10-70-131 BENEFITS - PARKS	.00	683.41	1,300.00	616.59	52.6
10-70-250 EQUIPMENT SUPPLIES & MAIN.	287.31	2,474.22	5,000.00	2,525.78	49.5
10-70-260 PARKS MAINTENANCE	.00	364.91	2,500.00	2,135.09	14.6
10-70-610 CABOOSE PARK EXPENDITURES	162.58	343.51	500.00	156.49	68.7
10-70-620 RECREATION COMPLEX EXPENSE	6.71	3,175.73	5,000.00	1,824.27	63.5
10-70-630 CEMETERY MAINTENANCE	.00	1,157.35	4,000.00	2,842.65	28.9
10-70-640 PAVILION EXPENSE	10.97	80.07	250.00	169.93	32.0
10-70-650 VETERAN'S PARK EXPENDITURES	109.56	1,004.44	1,500.00	495.56	67.0
TOTAL PARKS	2,696.47	26,128.46	49,084.59	22,956.13	53.2
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	239.74	1,773.66	3,500.00	1,726.34	50.7
10-71-430 GARBAGE - COLLECTION FEES	6,686.57	40,537.54	84,000.00	43,462.46	48.3
TOTAL GARBAGE COLLECTION	6,926.31	42,311.20	87,500.00	45,188.80	48.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	182.00	728.00	1,092.00	364.00	66.7
10-72-130 BENEFITS - RECREATION	20.75	83.27	150.00	66.73	55.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	1,094.00	1,000.00	94.00	109.4
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,371.91	1,400.00	28.09	98.0
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	2,500.00	2,250.00	10.0
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	777.00	800.00	23.00	97.1
10-72-256 CITY RECREATION-FOOTBALL FULL	503.00	3,464.70	2,500.00	964.70	138.6
10-72-257 CITY RECREATION-BABE RUTH	.00	637.00	2,000.00	1,363.00	31.9
10-72-258 CITY RECREATION-VOLLEYBALL	.00	707.56	750.00	42.44	94.3
10-72-259 CITY RECREATION-WRESTLING	274.00	274.00	8,000.00	7,726.00	3.4
10-72-260 CITY RECREATION-BOY BASKETBALL	1,420.00	3,415.00	2,500.00	915.00	136.6
10-72-262 CITY RECREATION - CAL RIPKEN	.00	774.64	5,500.00	4,725.36	14.1
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	1,500.00	1,500.00	.0
10-72-270 UTILITIES - BALL PARK	.00	.00	2,000.00	2,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	638.35	2,500.00	1,861.65	25.5
10-72-550 JULY 4TH EXPENSE	.00	886.76	21,000.00	20,113.24	4.2
10-72-560 CONCESSION EXPENSE	.00	.00	500.00	500.00	.0
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	1,000.00	2,000.00	1,000.00	50.0
TOTAL RECREATION	2,399.75	16,102.19	57,692.00	41,589.81	27.9
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	.00	6,135.78	8,000.00	1,864.22	76.7
10-73-130 BENEFITS - GOLF COURSE	.00	703.17	800.00	96.83	87.9
10-73-250 REPAIRS AND MAINTENANCE	405.51	1,580.21	5,000.00	3,419.79	31.6
10-73-270 UTILITIES - GOLF COURSE	26.68	1,296.45	3,200.00	1,903.55	40.5
10-73-480 EQUIPMENT & SUPPLIES	.00	165.72	500.00	334.28	33.1
10-73-740 CAPITAL OUTLAY-GOLF COURSE	813.54	5,694.78	9,762.48	4,067.70	58.3
TOTAL GOLF FUND	1,245.73	15,576.11	27,262.48	11,686.37	57.1
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	2,447.84	5,000.00	2,552.16	49.0
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	12,334.13	26,000.00	13,665.87	47.4
10-74-130 BENEFITS-MANAGER	.00	280.51	800.00	519.49	35.1
10-74-131 BENEFITS - LIFEGUARDS	.00	1,413.45	2,250.00	836.55	62.8
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,458.13	8,000.00	5,541.87	30.7
10-74-270 UTILITIES - SWIMMING POOL	357.93	6,770.82	10,000.00	3,229.18	67.7
10-74-280 TELEPHONE - SWIMMING POOL	.00	113.22	300.00	186.78	37.7
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	121.00	2,000.00	1,879.00	6.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	444.80	444.80	38,701.60	38,256.80	1.2
TOTAL SWIMMING POOL	802.73	26,383.90	93,051.60	66,667.70	28.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,805.40	10,784.72	19,094.40	8,309.68	56.5
10-75-111 SALARIES & WAGES - PART TIME	1,846.08	10,335.90	14,200.00	3,864.10	72.8
10-75-130 BENEFITS - LIBRARIAN	206.27	1,243.88	1,900.00	656.12	65.5
10-75-131 BENEFITS - PART TIME	210.87	1,175.27	1,500.00	324.73	78.4
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	319.35	400.00	80.65	79.8
10-75-250 EQUIPMENT SUPPLIES & MAIN.	10.82	643.29	1,200.00	556.71	53.6
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	525.56	900.00	374.44	58.4
10-75-252 BOOK PURCHASE - LIBRARY	.00	2,259.10	3,000.00	740.90	75.3
10-75-253 LIBRARY EXPENSE FROM TREASURY	200.00	4,995.99	5,000.00	4.01	99.9
10-75-254 SUMMER READING EXPENSE	.00	396.60	600.00	203.40	66.1
10-75-270 UTILITIES - LIBRARY	615.95	2,248.54	4,700.00	2,451.46	47.8
10-75-280 TELEPHONE - LIBRARY	117.71	823.97	1,200.00	376.03	68.7
10-75-290 UTILITIES- INTERNET	95.25	666.75	1,140.00	473.25	58.5
10-75-470 LIBRARY GRANT- CLEF	302.83	3,850.05	6,438.00	2,587.95	59.8
10-75-480 LIBRARY GRANT EXPENDITURES	484.81	3,649.91	5,000.00	1,350.09	73.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	136.11	600.00	463.89	22.7
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	2,730.61	5,000.00	2,269.39	54.6
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	5,895.99	46,785.60	81,872.40	35,086.80	57.1
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	1,200.00	4,254.15	7,200.00	2,945.85	59.1
10-76-130 BENEFITS - PART TIME	.00	.00	720.00	720.00	.0
10-76-131 BENEFITS - MANAGER	216.24	768.13	.00	768.13)	.0
10-76-230 TRAVEL AND CONFERENCES	.00	235.84	500.00	264.16	47.2
10-76-250 REPAIRS AND MAINTENANCE	930.70	7,102.27	10,000.00	2,897.73	71.0
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	102,846.97	436,574.78	457,546.48	20,971.70	95.4
10-76-270 UTILITIES - AIRPORT	309.72	1,258.99	2,500.00	1,241.01	50.4
10-76-280 TELEPHONE - AIRPORT	113.31	716.72	1,800.00	1,083.28	39.8
10-76-290 CREDIT CARD PROCESSING FEE	173.80	1,809.45	3,000.00	1,190.55	60.3
10-76-481 FUEL PURCHASE - JET A	.00	13,442.14	40,000.00	26,557.86	33.6
10-76-482 FUEL PURCHASE - 100 LL	.00	22,497.21	50,000.00	27,502.79	45.0
10-76-610 MISCELLANEOUS - AIRPORT	98.90	1,042.24	11,500.00	10,457.76	9.1
TOTAL AIRPORT	105,889.64	489,701.92	584,766.48	95,064.56	83.7
TOTAL FUND EXPENDITURES	401,058.69	1,327,748.85	1,645,381.38	317,632.53	80.7
NET REVENUE OVER EXPENDITURES	161,073.45	157,208.07	10,038.33	(147,169.74)	1566.1

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(22,518.00)	
30-12120	ST. TREAS CIB LIBRARY		22,518.00	
30-14150	PROPERTY HELD FOR SALE		97,249.66	
TOTAL ASSETS				97,249.66

LIABILITIES AND EQUITY

LIABILITIES

30-23100	DUE FROM OTHER FUNDS		246,293.02	
TOTAL LIABILITIES				246,293.02

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(217,119.82)	
	REVENUE OVER EXPENDITURES - YTD			
BALANCE - CURRENT DATE			(149,043.36)
TOTAL FUND EQUITY			(149,043.36)
TOTAL LIABILITIES AND EQUITY				97,249.66

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	201,970.71	
51-12120	ST TREAS-RESTRICTED-BOND S3054	47,605.92	
51-12140	ST TREAS-RESTRICTED-MAIN 5030	39,000.00	
51-12150	ST. TREAS-RESTRICTED-BOND 5030	39,390.00	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	94,444.14	
51-13110	ACCOUNTS RECEIVABLE	13,660.26	
51-13900	DUE FROM OTHER FUNDS	126,730.82	
51-14200	DEFERRED OUTFLOW OF RESOURCES	7,467.29	
51-15100	NET PENSION ASSET	111.08	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,455,341.01	
51-16510	MACHINERY AND EQUIPMENT	58,633.51	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,666,082.41)	
	TOTAL ASSETS		1,481,835.55

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	33.32	
51-21320	DEPOSITS PAYABLE	12,330.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	17,384.76	
51-21400	DEFERRED REVENUE	9,000.00	
51-25200	LOAN PAYABLE 35024	321,000.00	
51-25400	LOAN PAYABLE RL5030	39,000.00	
51-25500	WATER FUND INTEREST PAYABLE	5,558.70	
51-25700	NET PENSION LIABILITY	31,033.86	
	TOTAL LIABILITIES		435,340.64

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	4,136.22	
	UNAPPROPRIATED FUND BALANCE:		
51-29110	RETAINED EARNINGS-RESERVED	61,139.44	
51-29800	RETAINED EARNINGS-WATER FUND	629,470.51	
51-29900	RETAINED EARNINGS-DESIGNATED	202,500.06	
	REVENUE OVER EXPENDITURES - YTD	149,248.68	
	BALANCE - CURRENT DATE	1,042,358.69	
	TOTAL FUND EQUITY		1,046,494.91
	TOTAL LIABILITIES AND EQUITY		1,481,835.55

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	20,922.77	328,720.08	356,000.00	27,279.92	92.3
51-37-200 WATER CONNECTION FEES	.00	58.32	1,000.00	941.68	5.8
51-37-201 IMPACT FEES	.00	1,276.35	2,500.00	1,223.65	51.1
51-37-300 PENALTIES & FORFEITURES	180.47	1,846.38	3,500.00	1,653.62	52.8
TOTAL OPERATING REVENUE	21,103.24	331,901.13	363,000.00	31,098.87	91.4
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	35.00	295.00	2,000.00	1,705.00	14.8
TOTAL INTEREST - OTHER	35.00	295.00	2,000.00	1,705.00	14.8
TOTAL FUND REVENUE	21,138.24	332,196.13	365,000.00	32,803.87	91.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	5,877.60	31,672.05	50,929.64	19,257.59	62.2
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,830.40	19,713.65	33,196.80	13,483.15	59.4
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,161.20	10,969.47	18,731.58	7,762.11	58.6
51-40-130 BENEFITS - FOREMAN	5,438.30	24,118.36	37,753.14	13,634.78	63.9
51-40-131 BENEFITS - OPERATOR A & B	4,646.86	19,839.81	30,941.54	11,101.73	64.1
51-40-134 BENEFITS - UTILITY CLERK	2,445.51	9,571.88	16,608.89	7,037.01	57.6
51-40-230 WATER FUEL	193.42	2,802.86	6,000.00	3,197.14	46.7
51-40-250 EQUIPMENT SUPPLIES & MAIN.	966.16	8,186.04	14,000.00	5,811.96	58.5
51-40-270 UTILITIES - CULINARY	1,791.99	26,643.27	40,000.00	13,356.73	66.6
51-40-271 UTILITIES-PRESSURE PUMP	899.98	5,523.02	8,200.00	2,676.98	67.4
51-40-273 UTILITIES-IRRIGATION	.00	5,165.43	6,000.00	834.57	86.1
51-40-280 TELEPHONE - WATER	102.63	681.36	1,000.00	318.64	68.1
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	107.00	447.00	2,000.00	1,553.00	22.4
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	1,812.76	3,000.00	1,187.24	60.4
51-40-510 TRAVEL AND CONFERENCE	680.00	680.00	1,000.00	320.00	68.0
51-40-610 MISCELLANEOUS EXPENSE	27.00	414.74	1,500.00	1,085.26	27.7
51-40-630 WATER MASTER PLAN	.00	.00	21,250.00	21,250.00	.0
51-40-650 DEPRECIATION	.00	.00	50,000.00	50,000.00	.0
51-40-812 BOND RL 5030 INTEREST	.00	.00	390.00	390.00	.0
51-40-813 BOND 3S024 INTEREST	.00	10,860.00	10,860.00	.00	100.0
TOTAL EXPENDITURES	29,168.05	182,947.45	357,361.59	174,414.14	51.2
TOTAL FUND EXPENDITURES	29,168.05	182,947.45	357,361.59	174,414.14	51.2
NET REVENUE OVER EXPENDITURES	(8,029.81)	149,248.68	7,638.41	(141,610.27)	1953.9

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	83,971.25	
52-12110	ST. TREAS-DESIGNATED SEWER	63,172.53	
52-12150	ST. TREAS-RESTRICTED MAIN 808	65,000.00	
52-12160	ST. TREAS-RESTRICTED BOND 808	694.76	
52-13110	ACCOUNTS RECEIVABLE	27,204.24	
52-13900	DUE FROM OTHER FUNDS	119,562.20	
52-14200	DEFERRED OUTFLOW OF RESOURCES	7,464.63	
52-15100	NET PENSION ASSET	111.04	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,132,234.26	
52-16510	MACHINERY AND EQUIPMENT	125,761.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,559,465.85)	
TOTAL ASSETS			1,154,410.59

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	15,985.91	
52-21400	DEFERRED REVENUE	9,000.00	
52-25700	NET PENSION LIABILITY	31,022.82	
TOTAL LIABILITIES			56,008.73

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	4,134.75	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	71,714.23	
52-29800	RETAINED EARNINGS-SEWER FUND	861,507.25	
52-29900	RETAINED EARNINGS-DESIGNATED	128,880.31	
	REVENUE OVER EXPENDITURES - YTD	32,165.32	
BALANCE - CURRENT DATE		1,094,267.11	
TOTAL FUND EQUITY			1,098,401.86
TOTAL LIABILITIES AND EQUITY			1,154,410.59

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	21,914.70	155,824.56	260,000.00	104,175.44	59.9
52-37-201 IMPACT FEES	.00	854.49	2,500.00	1,645.51	34.2
52-37-600 INTEREST - SEWER FUND	47.09	292.22	1,000.00	707.78	29.2
TOTAL OPERATING REVENUE	21,961.79	156,971.27	263,500.00	106,528.73	59.6
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	50.00	.00	(50.00)	.0
TOTAL INTEREST - OTHER	.00	50.00	.00	(50.00)	.0
TOTAL FUND REVENUE	21,961.79	157,021.27	263,500.00	106,478.73	59.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	5,568.00	30,020.85	48,261.76	18,240.91	62.2
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,872.80	15,565.24	24,897.60	9,332.36	62.5
52-40-114 SALARIES & WAGES-UTILITY CLERK	2,161.20	10,969.46	18,731.58	7,762.12	58.6
52-40-130 BENEFITS - OPERATOR A & B	3,485.12	15,083.21	23,206.15	8,122.94	65.0
52-40-131 BENEFITS - LEADMAN	5,339.19	23,623.77	36,904.65	13,280.88	64.0
52-40-134 BENEFITS - UTILITY CLERK	2,445.42	9,571.47	16,608.89	7,037.42	57.6
52-40-230 FUEL - SEWER	193.42	2,802.86	5,000.00	2,197.14	56.1
52-40-250 EQUIPMENT SUPPLIES & MAIN	246.41	2,892.85	7,000.00	4,107.15	41.3
52-40-270 UTILITIES-ELECTRICAL & GAS	1,426.44	4,092.91	7,500.00	3,407.09	54.6
52-40-280 TELEPHONE - SEWER	30.86	178.83	600.00	421.17	29.8
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
52-40-510 TRAVEL AND CONFERENCE	.00	321.00	1,000.00	679.00	32.1
52-40-610 MISCELLANEOUS EXPENSES	27.00	5,889.75	1,000.00	4,889.75	589.0
52-40-650 DEPRECIATION	.00	.00	60,000.00	60,000.00	.0
TOTAL EXPENDITURES	23,795.86	124,855.95	254,710.63	129,854.68	49.0
TOTAL FUND EXPENDITURES	23,795.86	124,855.95	254,710.63	129,854.68	49.0
NET REVENUE OVER EXPENDITURES	(1,834.07)	32,165.32	8,789.37	(23,375.95)	366.0

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(5,838.00)	
54-12100	ST TREAS-RESTRICTED BOND		834.00	
54-12110	ST TREAS CIB LIBRARY	(4,996.00)	
			<u></u>	
TOTAL ASSETS			(<u>10,000.00</u>)

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(10,000.00)	
			<u></u>	
TOTAL LIABILITIES			(<u>10,000.00</u>)
TOTAL LIABILITIES AND EQUITY			(<u>10,000.00</u>)

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	802,160.31	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,756,133.93	
91-16410	OFFICE FURNITURE AND EQUIPMENT	67,948.26	
91-16510	MACHINERY AND EQUIPMENT	357,436.93	
91-16610	AUTOMOBILES AND TRUCKS	54,129.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	369,412.64	
91-16810	WIP	85,600.00	
	TOTAL ASSETS		4,753,031.43

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	652,156.02	
91-29850	ADDITIONS - CURRENT YEAR	4,100,875.41	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	4,753,031.43	
	TOTAL FUND EQUITY		4,753,031.43
	TOTAL LIABILITIES AND EQUITY		4,753,031.43

CITY OF MILFORD
BALANCE SHEET
JANUARY 31, 2016

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

315,449.30

TOTAL ASSETS

315,449.30

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

12,452.84

95-21700 FAIRWAY MOWER LEASE

9,503.14

95-25102 BONDS PAYABLE -CIB LIBRARY

260,000.00

95-25700 NET PENSION LIABILITY

33,493.32

TOTAL LIABILITIES

315,449.30

TOTAL LIABILITIES AND EQUITY

315,449.30

Milford Municipal Airport Monthly Fuel Analysis Month January 2016

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
1/1/2016		0		0						\$0.00
1/2/2016		0		0						\$0.00
1/3/2016		0	\$60.12	15.22					\$1.95	\$58.17
1/4/2016		0		0						\$0.00
1/5/2016		0		0						\$0.00
1/6/2016		0		0						\$0.00
1/7/2016		0	\$20.03	5.07					\$0.65	\$19.38
1/8/2016	\$109.34	21.44		0					\$3.55	\$105.79
1/9/2016		0		0						\$0.00
1/10/2016		0		0						\$0.00
1/11/2016		0		0						\$0.00
1/12/2016		0		0						\$0.00
1/13/2016	\$130.61	25.61	\$1,186.42	300.36					\$42.80	\$1,274.23
1/14/2016	\$112.86	22.13		0					\$3.67	\$109.19
1/15/2016		0		0						\$0.00
1/16/2016		0		0						\$0.00
1/17/2016	\$91.85	18.01		0					\$2.99	\$88.86
1/18/2016		0		0						\$0.00
1/19/2016		0	\$395.55	100.14					\$12.86	\$382.69
1/20/2016		0		0						\$0.00
1/21/2016		0		0						\$0.00
1/22/2016	\$490.00	96.08		0					\$15.93	\$474.07
1/23/2016	\$145.35	28.5	\$16.23	4.11					\$3.37	\$158.21
1/24/2016	\$638.67	125.23		0					\$20.75	\$617.92
1/25/2016		0		0						\$0.00
1/26/2016		0	\$593.29	150.2					\$19.28	\$574.01
1/27/2016		0		0						\$0.00
1/28/2016	\$76.96	15.09		0						\$76.96
1/29/2016		0	\$60.00	15.19						\$60.00
1/30/2016		0	\$63.71	16.13						\$63.71
1/31/2016		0	\$119.68	30.3						\$119.68
	\$1,795.64	352.09	\$2,515.03	636.72	\$0.00	\$0.00	\$0.00	\$0.00	\$127.80	\$4,182.87

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

Accumulated Credit Card Balance			
Month Total	Month Balance	Payments	Description
			Balance
	\$4,310.67		-\$2,471.48
			\$1,839.19
		\$3,990.32	CC Rem
		\$0.00	Cash
			-\$2,151.13
			-\$2,151.13

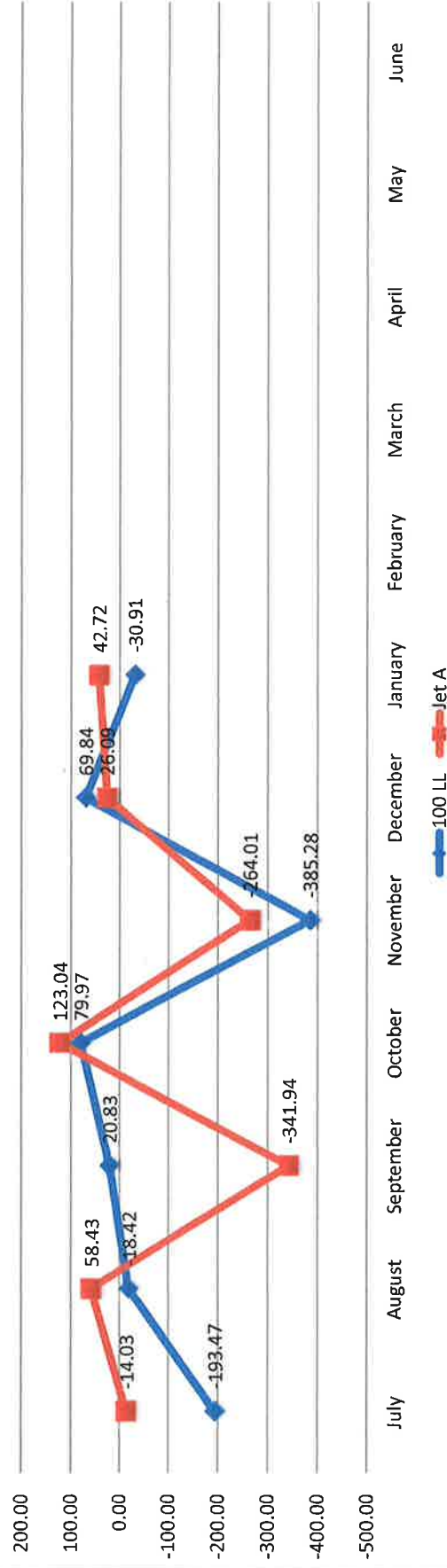
Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3964.00	0.00	352.09	3611.91	3581.00	-30.91	\$4.40	\$15,756.40
Jet A	2444.00	0.00	636.72	1807.28	1850.00	42.72	\$2.77	\$5,124.50
Total	6408.00	0.00	988.81	5419.19	5431.00	11.81		\$20,880.90

Milford Municipal Airport Fuel Loss/Gain 2015-2016

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-193.47	-18.42	20.83	79.97	-385.28	69.84	-30.91					
Jet A	-14.03	58.43	-341.94	123.04	-264.01	26.09	42.72					

Milford Municipal Airport Fuel Loss (-)/Gain (+)



9/22/15 Bart reported that the fuel dispenser read 191.64 gallons however we only sold 19.97. We locked the JET A fuel dispensers and put in a service call on the JET A Dispenser.

We figure someone stole roughly 177 gallons of Jet A Fuel. The Jet A Dispenser will remain out of service until the problem is fixed to prevent anymore fuel from being stole. After having Westech onsite the Jet A Dispensers pulsifer board has burned out. It not covered by warranty-MB

DRAFT

MINUTES OF MILFORD CITY PUBLIC HEARING

TUESDAY, JANUARY 19, 2016, 405 SOUTH MAIN, MILFORD, UTAH AT 6:45 PM

The Milford City Council meeting convened in Public Hearing session on Tuesday, January 19, 2016, in the Milford City Office, meeting commenced at 6:45 pm.

Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Les Whitney, and Terry Wiseman. City Administrator Makayla Bealer, City Recorder Monica Seifers.

Visitors: Jesse Ralphs, Brandon Stephenson - Sunrise Engineering, Curtis Tonks - ULGT.

COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING:

Mayor Davis opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2016 Community Development Block Grant Program. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Five County AOG in which Milford City is a member, is expecting to receive approximately \$200,000 this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Davis read several of the eligible activities listed including examples, such as Construction of public works and facilities, ie: water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Also eligible are loan programs for businesses which would then hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners. Mayor Davis indicated that in the past Milford City has received one grant through the CIB which was used for an addition and improvements to the Milford Library in 2009 and sponsored the Beaver Housing Authority in two grants, one in 2013, another in 2015, both of which were used to build new or purchase existing housing to increase the inventory of affordable housing in Milford. **The city has handed out its capital investment plan as part of the regional "Consolidated Plan". This list shows which projects the city has identified as being needed in the community.** It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak. The recorder will include your names in the minutes and we would like to specifically respond to your questions and suggestions during the hearing.

Council Member Wayne Hardy – I have had a lot of people approach me over this deal and I know what the Council went through and I know the cost to do this, but people do not want it torn down.

Mayor Davis – Well, the only option you got is to let it set there. It is almost impossible to go refurbish it unless we can find someone who wants to buy it. The cost of refurbishing it, after we met with the structural engineer and architects, it's going to be ten-fold what it would be to build new

39 Council Member Wayne Hardy – I understand that, I am just relaying information I got as a
40 Councilman. We might get thrown to the lions.

41 Mayor Nolan Davis - We totally understand that, and we are going to be thrown to the lions. In
42 fact, I had a comment from an individual that said ‘You are going to be a one-term Mayor’. I don’t
43 have a problem with that because this is in the best interest of the community. We can’t afford to
44 stay in that building, it is not safe. I do not want to lease that building out to anybody with the
45 problems we’ve had.

46 Council Member Wayne Hardy – We can’t do nothing with it unless it is repaired. Now, is there
47 any way we could get it repaired?

48 Mayor Davis – No, not financially.

49 Council Member Wayne Hardy – Well, put a figure to it. I know some people who have a lot of
50 money. How much do you need?

51 Mayor Davis – Oh, to go ahead and refurbish that building, which would entail taking the whole
52 upper level off, redoing it and bringing it up to code with the electrical, mechanical, plumbing,
53 earthquake, and everything – probably \$3.5 million. Is that pretty close, Jesse?

54 Jesse Ralphs, Sunrise Engineering – Yeah, you would have to look at what you would need to do
55 on the interior as well...Council Member Hardy – I just have to have numbers for when we get
56 thrown to the lions, cause we are going to be in a lot of heat over it.

57 Mayor Davis – I understand that, we have been working on this for well over a year now.

58 Council Member Les Whitney – I appreciate and understand what you guys are saying and I think
59 you guys had a public hearing not that long ago asking people to come put their input on that
60 building and I don’t remember anybody being there, because they won’t show up, however – and
61 you are right, you hear those people say that all the time - but I think those people need to come
62 and attend those meetings and voice their opinions, if they are truly out there. I’ve told the same
63 people, you know, come to the meetings and voice your opinion so it can be recognized by
64 everybody because we can go in there and say that we have had people come to us, but unless we
65 are willing to start rattling off names, nobody believes ya. I think that is what it takes. If the
66 citizen’s truly want that building saved, they would come in here. The majority needs to rule. Do
67 we tear it down and build a new one or do we restore it and spend the money to restore it, and
68 that’s what I think needs to happen.

69 Mayor Davis - The problem we have with the restoration is limited funding. CIB will not fund any
70 remodel projects.

71 Council Member Hardy – I understand this, you understand this, these gentlemen understand this,
72 and I’m sure the ladies understand it, cause we have went through all of this and we understand
73 what the cost is going to be, but the people out on the streets just say, ‘Hmm – if you’re going to
74 tear it down just fix it’ – they don’t understand.

75 Mayor Davis – As Council Member Whitney just stated, they need to attend the meetings and get
76 the information.

77 Council Member Hardy – I understand that.

78 Mayor Davis – We have put three different articles in the paper, I have sat down with Margaret
79 Miller and she has done three different articles, trying to get the word out. CDBG funding is
80 almost impossible with the exception of what we are doing. They will fund a community center,
81 which would be like a cultural hall, but any other part of it you would have to obtain other funding.
82 Now, when you do CDBG funding you also have to enter into the Davis-Bacon agreement and the
83 wages and everything are a lot higher than if you were to go with CIB funding.

84 City Administrator Makayla Bealer – So, a question you can ask the tax payers is: yes, we can
85 remodel that building, but however, you as a taxpayer are going to be paying for it, are you willing
86 to pay for it with increase in taxes, or do you want us to get free money, where we can get grant
87 and loan and pay back?

88 Council Member Hardy – I think this needs to be put out to the public, just what you said.

89 City Administrator Bealer – So, I mean, I am heart sick over it. I keep thinking that (building) is
90 historical. That was the first elementary school that Milford City ever had, it's got a lot of history.
91 Another suggestion that I've had, and I've talked to the Mayor, is maybe the thing to do is to take
92 the brick when they tear it down and try to use that into the new building, try to restore some of
93 the historical into the new building. Just an idea.

94 Council Member Hardy – Yeah, I am sure that people don't want to have their taxes raised, they
95 might, who knows. If you put it out there, they might say, 'yeah, raise them – raise the taxes and
96 save it'.

97 Council Member Whitney – That would be one of the things that would have to happen, because
98 like the Mayor said, the funding to remodel is not allowed by CDBG, so we would have to come
99 up with the funding elsewhere to do all that. The rest of it we could come up with the funding for,
100 based on that.

101 Mayor Davis – What we can do is put all of this information together and send it out in the
102 newsletter, put it in the paper, however you want to disseminate the information. We don't have
103 to do anything, all we are doing is having a public hearing to notify the public that we are going to
104 possibly apply for funding.

105 Council Member Hardy – I just think we should, rather than the four or five or six of us sitting
106 here saying do this do that, I honestly think we should let the public say that - do you want your
107 taxes raised?

108 Council Member Russell Smith – This is what this meeting is for, it's not for us gentlemen here,
109 it is for input. What input are we getting? I am sure there are people that are upset about tearing it
110 down, and I hate to see it get torn down, but I have had more people tell me that they are afraid we
111 are going to tear it down and have another vacant lot. I have told them no, if we tear it down we
112 are going to put the new building there.

DRAFT

113 Council Member Hardy – And I agree with ya, but like I said, I think we should pursue what Nolan
114 said. Send it out in a newsletter or something and then they know as much as we know.

115 Mayor Davis – We have had how many Council meetings, and how many public hearings?

116 Council Member Whitney – Exactly!

117 City Administrator Bealer – What we'll do is prepare something for the newsletter and bring it
118 back to the Council for your approval to be sent out, and then do you guys want to have another
119 public hearing after that goes out in the newsletter? I think it would be best to really have the
120 citizen's input. At least then, regardless of the decision you make, at least then the citizens can
121 hear and understand.

122 Council Member Hardy – Yeah, if we give them all of the information that we know, what it's
123 gonna cost, what takes place with that building, it isn't just like going in and putting up sheetrock
124 and we're okay, it's not that, and the people should know this. Because if people don't know they'll
125 ask why can't we save it.

126 Council Member Russell Smith – I think it's a good idea to take a lot of the brick off and try to put
127 it into the new building.

128 Council Member Hardy – I agree.

129 Administrator Bealer – It might be a little extra cost but it would be worth it to keep some of our
130 history in our community.

131 Council Member Aaron Cox – The \$200,000, Mayor, that's what we can obtain to tear this down,
132 correct?

133 Mayor Davis – Correct.

134 Council Member Cox – OK, that's not any building, that's tearing it down and demolishing?

135 Mayor Davis – Yes, that's a CDBG grant.

136 Council Member Cox – Right. So we figure out how much of that we would need and I know we
137 looked into historical and we didn't find any money for historical, also.

138 Mayor Davis – No, because it doesn't qualify, it is not on the register.

139 Council Member Cox – So, I mean, we've crossed that line, too.

140 Council Member Hardy – The public should be aware of this and let them know that we're not just
141 sitting here, a bunch of councilmen, saying 'tear it down, piss everybody off', ya know?

142 Council Member Cox – Well, in my opinion this has been going on for two years, since I've been
143 on here, and they haven't spoken, they are just griping, that is my honest opinion.

144 Council Member Whitney – Another thing, Mayor, in that newsletter - or however we are going
145 to approach that advertisement is - also give them the option. We can restore your building but it
146 is going to cost X amount of dollars, projected, and are you willing to have your tax dollars go up?

147 And it would have to be put on the ballot...Council Member Cox – Plus, we get no funding for
148 it...Council Member Whitney – no, no funding. It is straight tax payer money. I can guaranty that
149 when you tell them that their taxes are going to go up to do that, you're not going to hear of a soul
150 that is upset about that building.

151 Council Member Hardy – Well, and if you tell them that you need \$3.5 million, they are going to
152 say “Wow, that’s a lot of tax money, I don’t know”.

153 Council Member Whitney – And I think the Mayor is being conservative on the \$350 (Million)
154 throughout.

155 Mayor Davis – Pretty close, in talking to the 2 architects that we did meet with, and you know
156 Jesse was involved with a couple of them conversations. We don’t know what we are going to get
157 into.

158 Council Member Whitney – Exactly!

159 Council Member Hardy – Jesse, do you have any input? Do you think we are going the right way
160 with it?

161 Jesse Ralphs – Well, just with what’s already been spoken, to renovate that building and bring it
162 up to code, and eliminate the bat problem, we could throw estimates at it, but I guaranty that it’s
163 going to be higher than what anybody estimates because you don’t know what is in there. We do
164 know that it’s going to be a lot of money just to do what we know you have to do and then at that
165 point you have to evaluate the building and say if we do all that is it then going to meet our
166 community needs any better than it was before without gutting the whole building. The size, and
167 the layout – originally that was part of the reason of looking at other options. It is not conducive
168 to City functions. If it did come to tearing it down, even though it is not on the registry, the State
169 Historical Society would still be involved and would still have a say and it is likely they would
170 have you do some sort of action plan to document the history of that – whether it’s a plaque,
171 whether it’s taking some of that brick and building a little something out there to explain the history
172 to try to preserve some of that so it doesn’t go away and disappear, there is likely to be some
173 requirements to maintain that history onsite.

174 Mayor Davis – Does that fall under the SHIPO regulations?

175 Jess Ralphs – Yeah.

176 Mayor Davis – Any other comments?

177 Attorney Kanell – I did talk to the church when we were negotiating with them and they were not
178 willing to put any money into restoration of the building.

179 Council Member Hardy – You would think they would, I mean it’s their LDS church, and it’s got
180 a lot of history. You would think that they would wanna, I don’t know. Weird.

181 Mayor Davis then asked if there were any other suggestions. There were non. The hearing was
182 adjourned at 7:02 pm.

Minutes of the Regular Meeting of the Milford City Council held Tuesday, January 19, 2016 at 7:00 p.m. at the Milford City Office located at 405 South Main, Milford, Utah.

MEMBERS PRESENT: Mayor Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Les Whitney, Terry Wiseman

ABSENT: None

STAFF PRESENT: City Administrator Makayla Bealer, City Recorder Monica Seifers, City Foreman Ben Stewart, Attorney Leo Kanell

VISITORS: Jesse Ralphs and Brandon Stephenson - Sunrise Engineering; Curtis Tonks - ULGT

CALL TO ORDER

Mayor Nolan Davis called the meeting to order at 7:03 p.m.

RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS

7:05

Jesse Ralphs, Sunrise Engineering – Water Master Plan Update

- Jesse Ralphs and Brandon Stephenson met with Council Member Aaron Cox, City Administrator Makayla Bealer and Foreman Ben Stewart. They were in attendance to present the Water Master Plan Summary.
- The estimated current population of Milford City is 1,353 with a projected 20 year population of 1,895 using the recommended annual growth rate of 1.70%.
- There are currently 607 total connections.
- Current water rights total 3,435 ac-ft. With the current connections the City is required to have 714 ac-ft. of water rights, leaving 2,720 ac-ft. surplus. The 20 year projected need, without bulk water included, is 845 ac-ft, leaving a 2,589 ac-ft surplus. Projections were provided for taking Bulk Water off of the culinary system and placing on the irrigation plan.
- It was recommended that Milford City do a 40 Year Water Rights Plan to protect current use as well as future needs. Additionally, it was recommended that developers no longer bring water rights to the City.
- City Administrator Bealer suggested breaking out the water rights, proofing up on some and doing a 40 year plan. Need to break out and proof up on the 714 ac-ft currently in use. We are filing extensions each year. We have ten years, but we need to protect the rights and come up with a 40 year plan.
- Mayor Davis - Inquired if rights can be leased. Explained a discussion that happened at the Five County Association of Governments meeting regarding water rights. We do not know how much growth we are going to have in 40 years.
- Jesse Ralphs – you can lease them, there may be some opposition to it. A City can't sell their water rights, but they can lease them. Utah State Constitution prohibits the sale, but not the lease.
- Mayor Davis – So we just change the Point of Distribution then?
- Jesse Ralphs – There is a process to it.
- Council Member Wiseman stated that he understood that you can change the Point of Distribution, but if you change the use of it, they (the state) can decide not to give it back to you.
- Jesse Ralphs – if you do a change application and change it from irrigation to municipal or other uses, the state, in different scenarios, they can come in and take some of it off, because of the depletion that is going to be experienced from it. You would have to look at all of that, where are you looking to use it. Going from irrigation to municipal use is usually when they would take a bit of it, opposed to the other way around. But, that is a bigger animal than we can resolve tonight, the thought was that if the City is interested in pursuing the 40 year plan, we can identify what you have and what you would need and then take it to the next step. Like Makayla said, identify what is in use right now, segregate those rights and prove what you are already using to protect those. The rest is what we would have to determine how we are going to use them.
- Council Member Cox asked Jesse if he knew how many other cities might lease water rights.

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- 52 ➤ Attorney Kanell - These are a lot of legal issues. Beaver City has been buying rights and leasing
53 them out. The state engineer has made it very clear that he does not want the cities leasing their
54 water rights. The local farmers are also highly opposed. We are afraid of designating it as surplus
55 and the state taking it to be better utilized. Everyone is doing a forty year plan and the problem
56 with us is the 40 year plan based on previous growth is not that great. We need to do whatever
57 we can to get as much of our water into the 40 year plan and then decide whether to declare the
58 surplus the other for future use.
- 59 ➤ Council Member Cox - or we lease it.
- 60 ➤ Attorney Kanell – There is some legislative stuff that’s going to come down the road. There are a
61 lot of people upset that the Iron County Water Conservancy District is taking the Beaver County
62 water. We’ve seen this in the past when the State Engineer went into Enterprise and setup this
63 plan and then all of a sudden this legislation passed that told the State Engineer don’t touch
64 anything in Enterprise. They had to wait a couple of years and then they started trying again.
65 They have been mining water for a long time. A lot of times you see legislative things more than
66 the State Engineer doing what they want to do.
- 67 ➤ Council Member Cox - they will be coming to mine our water rights before long. They’ll be
68 coming after them.
- 69 ➤ Jesse Ralphs – The 40 year plan would take a look at all possible uses.
- 70 ➤ Attorney Kanell – What I mean by mining is they are pulling the water from the ground and not
71 replacing it.
- 72 ➤ Council Member Cox – right, and they are going to mine our paper rights from us and take it that
73 way, is what I’m saying.
- 74 ➤ Administrator Bealer - It was discussed during the meeting to have the water rights expert come
75 in. When we brought up the leasing, we brought up how much controversy we had with the
76 farmers. The reasons the farmers were upset is, in fact, true. The water table would drop and
77 whoever was holding onto the city’s water rights would be protected under our umbrella. What
78 we discussed was when we get to the 40 year plan, to maybe lease them but put them out to bid
79 and give every farmer the right to bid on the water rights.
- 80 ➤ Mayor Davis – I’m concerned with the State Engineer or someone coming in and saying that
81 Beaver County or Iron County has a bigger need than you. I think we should have the
82 opportunity to lease if we so desire, our excess water rights. That way we can somewhat protect
83 them.
- 84 ➤ Administrator Bealer – So, my understanding is that would be exactly what we would do. If we
85 were leasing them, we would be utilizing them so then we can protect them and they won’t go to
86 someone else. We either protect the city’s water rights or we lose them. We have ten years so
87 it’s not something to stress about but we need to start working on it.
- 88 ➤ Mayor Davis – Based on what information I got, I don’t want to wait ten years.
- 89 ➤ Jesse Ralphs – That would be our recommendation to start looking at that as soon as possible.
90 There is a water right with a proof due this year. Need to look at the options before going to the
91 public. Part of the plan would include a water inventory. It isn’t something that will be resolved
92 tonight or even in the near future, but recommend we start looking into.
- 93 ➤ Brandon Stephenson – The city’s primary well capacity of 700 gpm is a concern. The
94 recommendation from the state for current is 998 gpm with bulk water and 837 gpm without so
95 we are showing a current 298 gpm deficit. In 20 years we show a 632 gpm deficit with bulk
96 water and 470 deficit without bulk water. It is our recommendation to construct an additional
97 culinary well and provide back-up generators for the wells.
- 98 ➤ Jesse Ralphs – I want to clarify that it is rated at 700 gpm, you could pull more than that, but it
99 is a technical recommendation. For long term use you’re going to look at a shortage that is why
100 the second source that would meet culinary standards is recommended. There has been talk of a
101 back-up generator at the current primary well, where there is just one culinary source. The back-
102 up well at the Golf Course has a higher level of arsenic than what is allowed.

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- 103 ➤ Mayor Davis – What is your feelings if within the next 1-3 years we put all the information
104 together, do you think it would fly with CIB?
- 105 ➤ Jesse Ralphs – I think you would definitely get some funding. We have a couple of other
106 recommendations that we will touch base on and then we would like to briefly touch base on
107 funding options. CIB is a good one, it's a common one. Right now USDA Rural Development is
108 a really attractive option. Their rates are down to like 2.5% which is the same as CIB and their
109 criteria for grant funding is different from the CIB.
- 110 ➤ Attorney Kanell - When we put the golf course well in it met the standards. They lowered the
111 standards quite substantially. The further west we go, closer to the mountains, the higher the
112 mineral content and arsenic. Going to the east the water table gets higher and the further you
113 have to pump.
- 114 ➤ Council Member Cox – How far apart do you suggest those wells be?
- 115 ➤ Jesse Ralphs – That's a very good question. We've got a guy that is a geo-technical engineer. He
116 comes in and does well siting studies. He looks at all of the hydro geological records of the area
117 and makes a recommendation where to do a test well. Where ever you do the wells, a source
118 protection plan has to be put in.
- 119 ➤ Council Member Whitney – What is that distance, for the source protection?
- 120 ➤ Jesse Ralphs – There are different zones. Zone one is a 100 foot radius; you can't have any
121 contamination sources within 100 feet. Zone two starts to look at the geologic travel time.
122 Generally speaking, you shouldn't have any contamination sources in zone two. The geo-tech
123 engineer would look at the area and make a map showing the zones. The City would either have
124 to get land owner agreements or would have to own the property.
- 125 ➤ Brandon Stephenson – Current storage capacity consists of a 1,900,000 gallon concrete storage
126 tank. The required storage capacity is 1,146,197 gallons so the City is well beyond the
127 requirement. The only recommendation is to continue maintenance on the tank. It is sufficient for
128 storage capacity.
- 129 ➤ Milford City distribution system meets all the requirements. Recommendations include: Install
130 radio read meters, Upgrade to a SCADA system (flow meters, tank levels, well levels, pump
131 status, alarms, flows, etc.), Valve Exercising program, Cloud Smart (GIS Server).
- 132 ➤ All four of these items are maintenance options. You are running your operations without them.
133 They are not required, they are just maintenance tools.
- 134 ➤ Council Member Whitney – Would having these tools alleviate the need for the weekend person
135 having to go out physically check the well and checking the system?
- 136 ➤ Jesse Ralphs - If someone likes doing it, you could still have them do it, but they don't need to. It
137 would save right onto their phone or whatever.
- 138 ➤ Administrator Bealer – It would actually alert Ben on his phone or whatever.
- 139 ➤ Council Member Smith – So these are the meters where they can just drive around, they don't
140 check them, it's radio controlled? We looked at the price of that once and were told that it was
141 sky high.
- 142 ➤ Council Member Cox – You'll see the price here in a minute.
- 143 ➤ Jesse Ralphs – Hold on to your seat.
- 144 ➤ Milford City has a water treatment system and the chlorinator at the primary well provides full
145 time disinfection, which is working just fine.
- 146 ➤ Jesse Ralphs – Recapped the discussion of water rights, new well, distribution system, and the
147 recommendations. If the City was to replace all of the meters and the meter setters, he didn't
148 know what condition the setters were in, but if they were replaced with the meter, it would be in
149 the ball park of \$750,000.00. If you just replaced meters it would drop by about half. That covers
150 the meters and the meter reading system. Rather than having to read every single meter
151 individually, the crew could drive around and read them in a couple of hours. It would provide
152 more accurate readings for billing and also lets you now if you have a leak somewhere. It would
153 be easy to track leaks.

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- The prices were provided broken out, and each option could be done individually. The advantage of doing them all together, the City would have a better chance of getting a good grant if it lumped all of the options together. Doing them separately would require going after funding individually for each project, which would require rate increases until the city's rates met the funding agencies standards. Once you meet the requirements of the loan, the rest is grant. The summary includes the CIB Grant Requirements as well as USDA Rural Development Requirements and how they would affect the rate structure. The City has a bond payment that would be coming off of the obligations list within the next year.
- Mayor Davis - Is it your recommendation that we start pursuing this?
- Jesse Ralphs - Yes, it is our recommendation that you start looking into it.

Curtis Tonks, Utah Local Governments Trust – TRUST Insurance Update

- Mayor Davis asked City Administrator Bealer to contact the TRUST and have him give an update on the insurance coverage offered to Milford City.
- Curtis Tonks - The TRUST has been partnered with Milford City for over 20 years and covers several governmental entities. Milford City has General Liability coverage, with a current limit of \$2 million. Whether it was a flood caused by the City, a sewer backup, all sorts of liability issues are covered.
- Mayor Davis – Is that a one-time claim coverage?
- Curtis Tonks – That is per occurrence.
- Mayor Davis – So, we could file five occurrence's you would pay up to \$2 Million each time?
- Curtis Tonks – Yes, per occurrence.
- Tort cap is \$2.4 million (governmental immunity). This is established by legislature. A \$5 million limit is recommended by the Trust. There is a cap limit of \$5 million.
- Mayor Davis – This is why we are visiting this. We don't know if we should increase our coverage or not, it has been a long time since we reviewed the coverage.
- Curtis Tonks – That's a good idea. We have found that it does not increase the premium much to increase the coverage value. Certain claims are not protected by Tort Caps, these are: discriminatory, civil rights, federal claims.
- Council Member Cox – How many claims do you get a year on a smaller community like us?
- Curtis Tonks - Milford City performs very well. You had some large claims when the TRUST brought you on 25 years ago, but performance has improved. Workers Compensation actually went down this past year.
- The premium paid by Milford City for \$2 Million General Liability coverage is currently \$21,082. The recommended limit is \$5 Million, for which the premium is \$28,461. That's what we would raise your limit to. You would basically get 150% of your coverage now for an additional \$6-7K. The TRUST Accountability Program Grant is something that is offered to cities that are safe. Makayla has been working with Doug Folsom in loss prevention. With that grant, the city could get \$1,423 off of the premium. Because the TRUST is owned by its members, whenever there is a surplus, they give it back to the members in the form of a dividend. Milford City received a dividend payment of \$2,098 last year. Therefore, the net package for \$5 million limit is estimated at \$24,940. Milford City is currently paying \$21,082 for \$2 million, so there would only be an estimated increase of around \$3K.
- Council Member Cox – Do you gotta file for that grant one time or every year?
- City Administrator Bealer – No, it's yearly.
- Curtis Tonks – It's a yearly grant that you file for, and it's really not complicated. We want people to get these grants because we realize that accountability results in less claims.
- Mayor Davis – The only thing I am concerned with is Exclusionary Clauses, I would like an updated General Liability policy so we know what coverage we have.
- Curtis Tonks - There is a new General Liability policy that is coming out and will be sent out to the members, it is advanced in its coverage.

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- 205 ➤ Attorney Kanell – The City gets into contracts where they would like the City to have so much in
206 General Liability and then an aggregate for project coverage.
207 ➤ Curtis Tonks – When it comes to contractual language, Steve Hansen would be the expert on that
208 and he would work with you on that.
209 ➤ Curtis will leave a flyer on the General Liability increase with Makayla as well as email her
210 tonight's presentation.

211 **CONSENT ISSUES**

8:10

212 Consent issues including bills and payroll, Financial Report December 2015 and Minutes of
213 December 15, 2015 Council Meeting were presented.

- 214 ➤ *MOTION: Council Member Russell Smith moved to approve the consent issues as presented.*
215 *Motion was seconded by Council Member Aaron Cox. All in favor, motion carried.*
216

217 **NEW BUSINESS**

8:11

218 **2016 Milford City Appointments**

- 219 ➤ Administrator Bealer presented the 2016 appointments as recommended by Mayor Davis.
220 ➤ *MOTION: Council Member Wayne Hardy moved to approve the consent issues as presented.*
221 *Motion was seconded by Council Member Russell Smith. All in favor, motion carried.*
222

223 **Appointment of Committee Members**

- 224 ➤ Administrator Bealer - Council makes appointments annually. There have been vacancies on the
225 Planning and Zoning due to the new Council Members.
226 ■ Beautification Board: Wayne Hardy, Ricky Rose, Karen Nelson, Aaron Cox, and Les
227 Whitney.
228 ■ Board of Adjustments: Audrey Conard, Gary Mayer, Norm Davis, Jennifer Cox, and Lola
229 Bridge
230 ■ Industrial Park (Inactive): Richard McDermott, Dwight Potter, and Tom Heaton.
231 ■ Library Board: Maxine Cox, Madeline Davis, Miranda Williams, Terry Wiseman (Council
232 Rep), Toni Williams, John Carter, Don Noyes, and Alison Cox.
233 ■ Planning Commission: Garland Walker, Kelly Thompson, Nick Schofield, Patricia Stewart,
234 Les Whitney (Council Rep), Michelle Craw, and Luke Ambrose.
235 ➤ *MOTION: Council Member Terry Wiseman moved to accept the appointments as presented.*
236 *Motion was seconded by Council Member Les Whitney. All in favor, motion carried.*
237

238 **Discuss Drainage at 400 West 200 North**

- 239 ➤ Administrator Bealer - There was a problem with flooding along 400 West 200 North back in
240 October. Jesse Ralphs of Sunrise Engineering has been asked to help with suggestions for aiding
241 in correction. He said a culvert would help but it would not fix the problem. We would need to
242 have a drainage study. When they were here working on the Water Master Plan, their surveyor
243 took elevations.
244 ➤ Jesse Ralphs – It is difficult to spot fix a problem on a drainage issue where everything from the
245 surrounding streets plays into it. To create a permanent solution is a huge project. There needs to
246 be a study to see where the water is coming from and where it is going and then look at what you
247 would have to do to streets and gutters. We had our surveyor take elevations while he was down
248 here so we can see if we could identify the problem. A valley gutter could help, but the
249 elevations are high.
250 ➤ Mayor Davis – We had a valley gutter there years ago and it didn't help.
251 ➤ Jesse Ralphs - The house in question (Les Davis – 243 North 400 West) – I know it is an issue
252 on the entire street, he's just the one that flooded – the water is coming from the street in front of
253 him, from both directions and then it is also coming from the alley in the back so even if you
254 stop it at the intersection (200 North 400 West) it's not going to stop his part of the problems.
255 There is no magic bullet to fix it. I understand there was an asphalt berm there before, and maybe
256

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257 that would help with some of the water coming down the street. We could identify the deepest
258 point where it is collecting and you could drop in a box culvert and put in a drain pipe all the
259 way down 300 West; that's a localized solution. It's still going to cost money and again it is not
260 guaranteed to keep any of these houses specifically, it just takes care of that one area. It's a hard
261 issue, we've got a homeowner that's sustaining potential damage to his house but at the same
262 time the location and elevation of his property is such that that's where the water collects.

263 ➤ Mayor Davis – Do we have the proper elevations that if you put in box drains there and took
264 everything in the pipe and took it over to 300, could we move that water if we put a couple of
265 them in there?

266 ➤ Jesse Ralphs – Yeah, it drops slightly from 400 to 300 (West) so to put in a box there, we would
267 have to look more closely to see how deep you could put that pipe in on 300 so it could run down
268 to where you want it to go, but it's certainly an option. It would take some, not a whole lot of
269 engineering, but looking at it and saying is that going to be more maintenance than it's worth?
270 We could certainly look at options.

271 ➤ Council Member Cox – So, water at his house is draining back towards the south, is that what
272 you are saying?

273 ➤ Jesse Ralphs – The observations that they told us was that the elevations show that it's actually
274 coming from the south.

275 ➤ Council Member Cox – What is getting him is everything north and west?

276 ➤ Mayor Davis – When they put in your subdivision (Lewis Addition – 600 West) they put that so
277 called french drain in that was going to alleviate and take all that water in so that the water didn't
278 come to the east, but it didn't do it.

279 ➤ Jesse Ralphs – The elevations show that this house actually sits down in a depression from the
280 street, so there is not much of a curb left there. We talked, there's things that he can do as a
281 homeowner to berm that up and keep the water from the gutter from coming in. From the City
282 standpoint, there are localized things that you can do, but there is no guaranty that that's going to
283 solve those problems.

284 ➤ Council Member Cox – Would a culvert with a berm over it help that?

285 ➤ Jesse Ralphs – At that intersection, right there (200 North 400 West)?

286 ➤ Council Member Cox – Yes.

287 ➤ Jesse Ralphs – Um, it could, but there again if you drop that culvert deep enough and put a berm
288 over it, the water is going to go down it...

289 ➤ Council Member Cox – I mean, you've got a berm there anyways..ya know, you've already got
290 that berm and so, if you dug it down and put a culvert with the same amount of berm over it.

291 ➤ Jesse Ralphs – That could work. Right now that berm that is there, it seems like in the corners,
292 they are gone, so the water just comes right around it.

293 ➤ Council Member Cox – You're right, they are gone.

294 ➤ Jesse Ralphs – So, that could work, but you'd have to get your berm high enough, and your
295 culvert high enough to collect that water but still be able to discharge it down stream.

296 ➤ Council Member Cox – That's the only thought I have for now.

297 ➤ Jesse Ralphs – It's all a question of dollars. If you're looking at spending some dollars, you
298 could tear that whole gutter out that is there, that curb there on the north side and actually drop
299 that until it comes back and catches the grade on 300 South.

300 ➤ Council Member Cox – What is the drop from that corner to the corner on 300, do you know?

301 ➤ Jesse Ralphs – So, coming out of that intersection you are right at 5005 and then at 300 it is
302 5007, that is not right, I am looking at the wrong intersection. He actually shot it, it must have
303 been on the crown of the road, he shot it at 5007, which is two feet higher. At that point where he
304 shot it, it must not have been where we want to look at it. If you stand there in the road and look
305 down it, there is a slope down towards it, so.

306 ➤ Council Member Hardy – If there is a slope, that water should've went there.

307 ➤ Council Member Cox – The berm is all busted up.

308 ➤ Council Member Hardy – Well, even so, (inaudible).

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- 309 ➤ Council Member Cox – That berm didn't stop it.
- 310 ➤ Council Member Whitney – As someone who was involved in that flooding from the get go –
- 311 that water was coming in, not from over the berm. Water was coming in from three different
- 312 areas. Water was coming in from 300 North, down the alley through Mr. Davis' rear yard; water
- 313 was running from 500 West on 200 North and coming in the alleyway and running between the
- 314 two homes that are there. Then it was coming off the intersection below Nolan (200 North 400
- 315 West) and going up over a handicapped ramp that is not completed right there to the front yard
- 316 and then running into the second homes front yard pushing back out the driveway into Mr.
- 317 Davis' place. It wasn't no going up over the berm.
- 318 ➤ Council Member Hardy - I think what he should do is go jack his house up and build some...he's
- 319 in a low spot.
- 320 ➤ Jesse Ralphs – He is and there's some things he can do, and there's some things he can't.
- 321 ➤ Council Member Whitney – And he knows there are some things he can do to help but
- 322 regardless, there is still.. So, during that flood, we sand bagged everything and we dumped
- 323 buckets of dirt to make berms up in the alleyway and over that handicapped ramp.
- 324 ➤ Council Member Cox – So, no water come up over that berm? Then why was it built up in that
- 325 lot of Sandi's?
- 326 ➤ Council Member Whitney – Because it came up that handicap ramp type thing on the corner and
- 327 water was running kitty corner across her yard into Carl Maples' place (Wintch's). We put the
- 328 sandbags along there just to keep that water...
- 329 ➤ Council Member Cox – So, before it hit the berm, because the berm is higher, or where the berm
- 330 is where it goes across the street is higher, so it come around on the west side of that. So, we're
- 331 so much higher where that berm is, that's what I am saying, if you bury a culvert...
- 332 ➤ Council Member Whitney – It came across the alley...
- 333 ➤ Council Member Cox – Right.
- 334 ➤ Council Member Whitney – And then on 200 North, and then up over that front section, and then
- 335 it...
- 336 ➤ Council Member Cox – Because it could not get over the berm.
- 337 ➤ Council Member Whitney – Correct.
- 338 ➤ Council Member Cox – There is actually two berms.
- 339 ➤ Council Member Whitney – There is.
- 340 ➤ Council Member Cox – One berm going by Heidi and Dustin's (Thomas) and it was exiting
- 341 along the west side of the one that that the City made with asphalt.
- 342 ➤ Council Member Whitney – and then the other issue is along 200 North, on the south side of 200
- 343 North, because there is no drainage ditch, per se, there, it's just filled in dirt and vegetation. All
- 344 the water that was running off of 500 coming east couldn't go anywhere but into that alleyway
- 345 and into those two homes. There's nothing for it to move across Gary Bearden's property down
- 346 to 300 West.
- 347 ➤ Jesse Ralphs – (Referencing the drainage drawing) Coming across right back here? This is the
- 348 alley behind the house. You're saying it came in the alley that direction?
- 349 ➤ Council Member Whitney – Yep. It went right between those two houses, the back of the big
- 350 house, right there, and right through that yard there, and flooded it, and then went out the circular
- 351 driveway, on two ends, and started pushing it towards Les' house. And then that doesn't include
- 352 what it was feeding from 300 North down the alley, the alley's been built up so high that water
- 353 was coming down and it was just running off – it's a drop into Les' back yard, and it was just
- 354 running off into there. So then water was coming through to the back yard and his patio area,
- 355 plus it was running in the front.
- 356 ➤ Jesse Ralphs – We had talked, I mean last year there was talk about doing a Drainage Master
- 357 Plan, and that would give us some more ideas. It wouldn't solve the problems but it would say
- 358 overall this is where the water is coming from across town. Then you could take it and do cost
- 359 estimates of what it would take to redo your whole drainage system. But as far as looking at spot

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location, it's really hard to look at and identify where is that water actually coming in and have it prevent that. I think the key is just observing it.

- Mayor Davis – If there is something that we can temporarily do to alleviate the bigger problem, you know, we are not going to alleviate the whole problem, but if we can mitigate part of it, I'd like to do that. I think our priority is going to be our Water Master Plan first then we'll have to look at drainage issue.
- Jesse Ralphs – If you want to look at specific – we can look at where Les has observed the water coming in across kitty corner through there and we could see what you could do about doing bar ditches on each side, trying to keep it from crossing over through the yards. But coming down this side and get it to that intersection, it's going to be best to put in a ...
- Council Member Cox – Well, it had to back up that way to go into the alley and that tells me that it is too high from Sandi's lot over where Heidi lives.
- Council Member Whitney – It actually ran across the intersection there at 500 on Swanson's corner, we were preparing to put sandbags at Swanson's place because the water was that deep on his side yard. And that was across...
- Council Member Cox – and in front of Heidi Thomas' house there was no water.
- Council Member Whitney – No water at all.
- Council Member Cox – So, it can't get over.
- Council Member Whitney – Nope.
- Council Member Cox – That's why I say a culvert...
- Council Member Whitney – So we had a pump going and was pumping it out of Les' driveway initially and pushing it to the intersection at 300 North and once we got it across the road, it drained good. And then we went and pumped the driveway out and everything over at Mark Wintch's place and pumped that out.
- Council Member Cox – It just blows me away that you cannot get that water over that in front of Heidi's house.
- Foreman Stewart – The gutter there is actually higher right now on Thomas' corner. There's a hill there or something.
- Mayor Davis – I think it's something we need to probably take a look at, come up with a couple of ideas and cost estimates.
- Council Member Whitney – And I think even if we done something just to help move water on the south side of 200 North towards 300 West would help alleviate part of that problem too because it is just laying stale, if you will, nothing is moving there because nothing was moving across the intersection over towards Garey Bearden's.
- Mayor Davis – And then what hits his corner on the north side stays right there. It doesn't move toward the gutter.
- Foreman Stewart – Doesn't it always jump across from Mark Nelson's over to Swansons?
- Council Member Whitney – Yes, and that's why we sand bagged Swanson's, because the water was so deep there.
- Mayor Davis - Okay, we will take a look at it and see what kind of plan we can come up with.
- Jesse Ralphs – Okay.

Utah State Treasury Withdrawal Request

- Administrator Bealer – I am requesting to withdraw money. I need to withdraw \$65,305.24 for the final sewer bond number 808, and then I need \$10,000 to make our library bond payment, and then \$51,860 to make our water bond payment, and Jesse was right, that will mature in 2023, so here is the paperwork for the withdraw.
- *MOTION: Council Member Aaron Cox moved to have Makayla make that withdrawal. Motion was seconded by Council Member Wayne Hardy. All in favor, motion carried.*

Maintenance Consent Letter with Union Pacific for Railroad Culvert

- Attorney Kanell – We are going to be the contractor too, aren't we?

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- 412 ➤ Administrator Bealer – Yes. So, just as a reminder, to bring the new people on board, back in
413 May (2015) we were having some issues with our drainage down right behind Circle Four,
414 between Duke Barnes' and Circle Four. That's one of our main drainage ditches, and it was also
415 having problems with semi trucks making the turn. So, Aaron, he was over streets, he was
416 wanting to put in a culvert and so I had to contact the rail road because our culvert actually runs,
417 they wanted to extend the culvert but it runs on rail road property. So I made contact with the
418 railroad and, I don't know if anybody has ever dealt with the rail road before, but they don't
419 move as quickly as we'd like. So, we are finally ready to move. They have sent us this
420 maintenance agreement letter. Leo has reviewed it, I will let him give his on sight of what he
421 read and how he feels about it.
- 422 ➤ Attorney Kanell – They want us to, sort of the same way as we are going to bid it out and hire
423 someone to do it, so they have all of these standards that you have to meet. And we're actually -
424 it's not that big of a project - just putting in the culvert. I assume we will still have to do the
425 paperwork for a big project even though we are doing a little project, so Makayla is going to
426 have to go through and fill everything out and sign as the owners of the project and also we are
427 going to be the contractor, so she just needs to go through all that and fill it out if you'll approve
428 the right people to sign it once it's all filled out and we have to, in turn, get the project done
429 within the time frames.
- 430 ➤ Council Member Whitney – So, is that the plan, to put in a culvert?
- 431 ➤ Administrator Bealer – It is to extend it 15 feet.
- 432 ➤ Council Member Whitney – Are we going to extend it on both ends?
- 433 ➤ Administrator Bealer – Yes.
- 434 ➤ Council Member Whitney – Because I know that's an issue where it needs to be wide, we need
435 to make the turn wider going on the railroad property, but also on Circle Four as well.
- 436 ➤ Council Member Cox – What did we talk, Ben, ten feet on one side?
- 437 ➤ Foreman Stewart – I think that's all we could on Circle Four's side because you've got drain
438 pipes coming in.
- 439 ➤ Council Member Cox – Then on the other side there's another ten feet.
- 440 ➤ Foreman Stewart – Yeah.
- 441 ➤ Council Member Cox – To straighten up that road that you gotta watch - you can't pass two
442 vehicles...
- 443 ➤ Council Member Whitney – At least that will give it a little, if there's not people parked in front
444 of Duke's, those semi's can at least come around there, but...
- 445 ➤ Council Member Cox – It will help the situation both sides.
- 446 ➤ Council Member Whitney – Well, obviously something has got to be done, because I know they
447 have had a lot of semi's go in the ditch there.
- 448 ➤ Council Member Cox – Well, we've got approval, if we can get approval on the other side, we
449 are good to go.
- 450 ➤ Council Member Whitney – On the other side - this side?
- 451 ➤ Council Member Cox – No, on that side. That's our property on the...
- 452 ➤ Council Member Whitney – I was going to say, that ditch is ours, right?
- 453 ➤ Council Member Cox – Yes.
- 454 ➤ Council Member Whitney – That's what this agreement is about, right?
- 455 ➤ Administrator Bealer – So, I've actually told them, I sent them, like, our scope of work and I let
456 them know that Milford City crew would be performing all the work and I'm sure this is just a
457 template that they put together for everybody and it is probably just an act of congress to get it
458 done. But, I'm willing to fill it all out if you guys are willing to move forward on it.
- 459 ➤ Council Member Wiseman – Is there room to go twenty feet on that side though, towards the rail
460 road?
- 461 ➤ Council Member Cox – Oh, yeah.

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- 462 ➤ Council Member Wiseman – Because, I'll tell you what, all the years I've put pipe in, it seems
463 ten feet is not enough when you do the cover, when you drop down because you can't cover the
464 full ten feet, you gotta be back two feet or three feet from the end.
- 465 ➤ Council Member Cox – I'm fine with whatever you wanna do.
- 466 ➤ Council Member Wiseman – I think we need to get it as wide as we can.
- 467 ➤ Administrator Bealer – So, on the scope of work I let them know a new culvert of fifteen feet
468 would be attached. So, fifteen feet would be attached to the existing culvert.
- 469 ➤ Council Member Cox – So, fifteen feet work for ya, Terry?
- 470 ➤ Council Member Wiseman – Yeah, it probably will. I haven't went down and looked at it as far
471 as how far as...
- 472 ➤ Council Member Cox – Ten feet on one side, fifteen on the other.
- 473 ➤ Administrator Bealer – Terry, if you wanna look at it, that's just the scope of work...
- 474 ➤ Council Member Whitney - So, we're not tearing the culvert out and putting in a whole new
475 long one, just attaching a new one?
- 476 ➤ Council Member Cox – No.
- 477 ➤ Foreman Stewart – No, we're just cutting off where it's crushed on the end and adding a new one
478 to it.
- 479 ➤ Council Member Whitney – Now, on the city's side are we gonna be covering over part of that
480 culvert as well?
- 481 ➤ Council member Cox – For right now we will go with road base, as far as we talked about and
482 when we chip seal we'll just double chip seal over it. Right Ben?
- 483 ➤ Foreman Stewart – Yeah.
- 484 ➤ Group discussion emerged.
- 485 ➤ Mayor Davis – Are we ready to move forward then?
- 486 ➤ Council Member Wiseman – Yes.
- 487 ➤ Mayor Davis – Do we have any other concerns or comments?
- 488 ➤ *MOTION: Council Member Aaron Cox moved to authorize the proper signatures on the*
489 *documents. Motion was seconded by Council Member Les Whitney. All in favor, motion*
490 *carried.*
- 491

492 **OLD BUSINESS**

8:41

493 **Community Center Update**

- 494 ➤ Administrator Bealer has been discussing the community center with Council Member Whitney.
495 Les had been working with AM Asbestos and asked them to provide a proposal. They visited the
496 site at 26 South (100 West) and presented a proposal for inspection for a total of \$1,824. This
497 would provide the demolition permit and they would tell us what needs to be done to remove the
498 asbestos.
- 499 ➤ Administrator Bealer asked for input from the Council. In the past, everyone had different ideas
500 including pursuing Main Street while or tearing down the current building and rebuilding on that
501 site. She is thinking they need to start doing some leg work for either possibility.
- 502 ➤ Council Member Cox asked if this bid would be included in our tear down costs. Administrator
503 Bealer replied yes. He inquired if we would have to pay that now. Administrator Bealer
504 explained that to have them come in and do the inspection we would have to pay the \$1,824, and
505 then we would have to hire an abatement company to come in and do the abatement, and then we
506 would have to hire a contractor to come in and bull doze it down.
- 507 ➤ Council Member Whitney explained that the abatement may not have to be done, it would
508 depend on the severity of the asbestos. It could be something that you could do locally, in house.
- 509 ➤ Administrator Bealer reported that they were told during the visit that the second floors have the
510 spray on which is asbestos, the old primary room had asbestos and then he also thought there
511 may have been asbestos in the furnace up around where the pipe goes in.
- 512 ➤ Administrator Bealer asked what the Council wanted to do, look at Main Street or rebuild on 26
513 South 100 West.

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- 514 ➤ Council Member Cox stated he really liked the property at 26 S 100 W. It gives us room to
515 expand and do what we want. The water lines are already run there and everything is setup.
516 ➤ Council Member Hardy asked “What if the citizen’s come with their guns and don’t want the
517 building torn down”?
- 518 ➤ Council Member Cox replied that he hadn’t seen them come yet.
519 ➤ Council Member Smith stated “Let them come with their money”.
- 520 ➤ Mayor Davis cited that the concern with the amount on the proposal that Makayla got was that
521 anything we do, no matter what we decide to do, we’ve got to do this. Even if we remodel.
522 ➤ Council Member Wiseman thought we needed to get started on this.
523 ➤ Administrator Bealer stated that this money will be tracked so if we go after CDBG funding it
524 can be rolled into the funding.
- 525 ➤ Council Member Whitney stated he has been coming to the meetings for a long time and has
526 never really heard a consensus from the Council on what they want to do. He feels now is the
527 time for the group to make a decision to determine what we want for the citizen’s. Makayla is
528 asking the Council, do you want a nice big community center or do you want a city office?
- 529 ➤ Administrator Bealer suggested having a recreation center where city basketball and wrestling
530 practices can be held, whether it be a gym or whatever. There are logistic problems with using
531 the school and church facilities. It would be nice if we are going to invest some money in a new
532 building, to build a community center that could be utilized for city recreation.
- 533 ➤ Mayor Davis explained that there was some discussion but we would have to lower the ceiling in
534 the community center part of it.
- 535 ➤ Council Member Hardy suggested taking care of first business first. Get this asbestos taken care
536 of and then we’ll know if we want to tear it down.
- 537 ➤ Council Member Smith added that he felt the 26 South 100 West location was the best location
538 for a new building. We just don’t have the room on Main Street to do what we want to do.
- 539 ➤ Mayor Davis cited that the county still wanted to participate so we needed to keep that in mind as
540 well.
- 541 ➤ *MOTION: Council Member Terry Wiseman moved to authorize Makayla to have AM move*
542 *forward with the inspection. Motion was seconded by Council Member Wayne Hardy. All in*
543 *favor, motion carried.*

544 **ORDINANCE AND RESOLUTIONS**

7:17

- 545
546 ➤ None

547 **COMMENTS**

7:17

548 **Staff Member Reports and Comments**

549 Leo Kanell, City Attorney

- 550 ➤ There is a letter in the file for the building (LDS Building) that contains an asbestos study.
551
552

553 Makayla Bealer, City Administrator

- 554 ➤ Will be filing the GDBG Grant Application by January 29th. CIB - Water Master Plan Funding –
555 meets quarterly. The CDBG meets at the beginning of the year. Mayor Davis stated there was no
556 guaranty we will get the money. The other issue is the money that the Housing Authority
557 received has to be spent down. Administrator Bealer believes that the funding on the BHA
558 project has been spent down. A check came in today so she felt those funds had been released.
559 Gary (Zabriskie) felt confident we would get the funding and he sits on the board.
- 560 ➤ Mark Dotson left a voicemail last week stating that he would like to buy, lease, rent our “bat
561 infested building” if we are interested. She was advised to let Mr. Dotson know that if he was
562 serious he needs to come to the Council to discuss it.

563 Monica Seifers, City Recorder

- 564 ➤ The Mayor has asked that we hold our annual Open and Public Meeting training in February.
565 The Mayor added that he would like everyone to attend that. Recorder Seifers explained that it

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566 didn't used to be an issue for the public, just for her when she was transcribing the minutes, but it
567 is difficult to determine what is being said when there are five people talking at once. She
568 reminded the members that the audio recordings are posted on the public meeting website for
569 anyone in the world who is interested in listening to review. She reminded them to be clear and
570 concise and try not to talk out of turn. The annual training will be scheduled and will include
571 Robert's Rules of Order and Parliamentary Procedure.

572
573 Ben Stewart, City Foreman

- 574 ➤ No reports or comments.

575
576 Lisa Thompson, Administrative Assistant

- 577 ➤ Not in attendance.

578
579 **Council Member Reports and Comments**

580 Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification

- 581 ➤ Irrigation Water Town Downspout Repairs? Administrator Bealer reported that Ben was waiting
582 on a bid from Rollins. Foreman Stewart will follow up. Council Member Cox wants to get that
583 repaired as soon as possible.
584 ➤ If Council Member Wiseman needs any information on roads he can give him a call.
585 ➤ Thanked Administrator Bealer for pushing the rail road to get that (agreement) done.

586
587 Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification

- 588 ➤ Inquired if Administrator Bealer had heard from Dave on EC Source. She emailed him but did
589 not hear back, but he had told her he didn't think they would be out by the end of the month.
590 They are working on clearing stuff out, but they have a lot of stuff. She will continue to make
591 sure the rent is received.
592 ➤ Jeep and Nisha Spaulding would like to start a city league track and field program. Administrator
593 Bealer will get the proposal to Tyler McMullin so the recreation committee can meet. They do
594 not need to come to the Council at this time.

595
596 Council Member Russell Smith: Cemetery, Sewer

- 597 ➤ No comments or reports.

598
599 Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment

- 600 ➤ No comments or reports.

601
602 Council Member Terry Wiseman: Library, Streets

- 603 ➤ He would like to get with Council Member Cox to see what notes he has on the streets where he
604 now has that appointment.

605
606 Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC
607 Committee

- 608 ➤ Senators Lee and Hatch, and Representatives Stewart and Bishop will be holding meetings
609 Thursday and Friday in St George - land issues; turtles; horses; Mexican grey wolf - are all on
610 the agenda to be discussed.
611 ➤ Dixie College has 156 fields they are offering, they will be adding 4 more next year and their
612 applications have increased substantially from the prior year.
613 ➤ Would like to have Administrator Bealer and Recorder Seifers work on getting proposals from
614 insurance providers for comparisons.

615
616 City Administrator Bealer

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- 617 ➤ Concession Stand – Tyler McMullin, Council Member Hardy and Administrator Bealer will
618 need to sit down and discuss. Have reached out to MHS and Jeff Davis had a lead. Have not
619 heard back from either.
- 620 ➤ Inmate Work Crew is working at the pool making preparations for the opening. Will be obtaining
621 a bid for concrete work that is needed. The concession stand needs a few improvements, toilets,
622 sinks, cabinets. There are items in our current building that could be taken up there. She talked to
623 Mayor Davis and Council Member Whitney and they felt that would be the best option. The
624 cabinets from the kitchen will be relocated to the concession stand. Council Member Cox felt the
625 strip of grass at the pool required unnecessary maintenance asking if Mayor Davis could have the
626 contractor bid on putting in a strip of concrete.
- 627 ➤ Attended Library Board training in Beaver last Thursday. What she gathered from the training
628 was that Milford City needs to get the ordinance how the Council wants it so the Library Board
629 knows exactly what the Council wants. The Library Board needs to be working on its policies
630 and then ensure that they are updated and working within their facility. She is working on
631 redoing the ordinance. In a prior meeting, it was the consensus of the Council that the board
632 operated in an advisory level, is that still how the Council feels? Does the Council want the
633 member on the board to be a voting member? The consensus was to have it be an advisory board
634 and bring it back to the Council. Attorney Kanell recommended that the Council Member
635 representative only votes as a Council Member, not as a Library Board member.

636
637 **MEETING ADJOURNMENT**

638 *As there was no further business the meeting was adjourned at 9:12 pm.*
639
640

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MILFORD LIONS CLUB

Maintenance Agreement for Milford Lions Recreation Complex

General Description:

The Milford Lions Club will be responsible for assisting with maintenance at the Milford Lions Recreation Complex to ensure the facility is kept and maintained for the purpose of enhancing the appearance of the complex from April 1st through September 30th.

Supervision:

- Generally, work is performed independently; however Milford City Foreman is available for guidance if necessary.
- Milford City Recreation Director will be available to assist in coordinating schedules with summer programs utilizing the rec complex.

Organization Responsibilities:

- Purchasing all supplies such as weed killer, hand tools etc.
- Maintain and treat weeds in parking area, ball fields, baselines, and batting cage area.
- Remove trash from dugouts and throughout the complex as needed.
- Drag Field twice a week.
- Level Field and bring in dirt as needed.
- Burn foul lines

Miscellaneous:

- Milford City is not responsible for damage or destruction to the personal equipment utilized by Milford Lions Club.
- All property damage must be reported to the City Administrator immediately at 435.387.2717, if it's after hours, please leave a detailed message.

Milford City's Responsibilities:

- Provide all required maintenance at the recreation complex such as building maintenance/plumbing issues.
- Provide regular lawn maintenance such as mowing and fertilizing.
- Maintain irrigation system and establish watering schedules.
- Concession Stands operations.
- Thoroughly clean restrooms, provide and stock with paper products and trash liners.
- Recreation Program directors will be responsible for preparing the field before each game.

Terms:

- This agreement shall continue annually until terminated by either party. In the event either party would like to terminate agreement; 60 day notice must be given.

Payment:

- Milford City shall pay Milford Lions Club \$3,000 per year for the services provided under this agreement.

I the undersigned, take responsibility for the Milford Lions Recreation Complex while I am maintaining it. I understand that any misrepresentation on my part while using or maintaining this facility will result in forfeiture of this agreement and use of the facility in the future and I will be responsible for any damages or difference in fees. I also agree that the organization, for which I represent, will comply with this said agreement.

Milford Lions Club Approvals

Signature: _____
Jeffrey Davis, President

Date: _____

Signature: _____
Kristen Smith, Secretary

Date: _____

Milford City Approvals

Signature: _____
Makayla Bealer, City Administrator

Date: _____

Signature: _____
Benjamin Stewart, City Foreman

Date: _____

Signature: _____
Wayne Hardy, Council Member

Date: _____

Signature: _____
Nolan Davis, Mayor

Date: _____

MILFORD CITY

General Liability Limit Increase

\$5M liability limit protects against:

- Increasing tort cap limits (Currently: \$2.4M)
- Claims not protected by tort caps
- Overall increase in high-severity claims
- Governmental immunity is being threatened to go away
- Highly litigious society

General Liability

\$2M Limit (Current Option)	\$21,082
\$5M Limit (Recommended)	\$28,461

*5M limit premium can be pro-rated for 2016

\$5M Limit	\$28,461
Potential TAP Grant	-\$1,423
Dividend (Ex: 2015)	-\$2,098
Net Package	\$24,940

Rollins Construction & Trucking

P.O. Box 40
893 South 120 East
Milford, UT 84751
USA

Voice: 435-387-2175

Fax: 435-387-2452

QUOTATION

Quote Number: m760

Quote Date: Jan 28, 2016

Page: 1

Quoted To:

Milford City
P.O. Box 69
Milford, UT 84751

Customer ID	Good Thru	Payment Terms	Sales Rep
mil01	2/27/16	Net 30 Days	

Quantity	Item	Description	Unit Price	Amount
1.00		replace 6" line on irrigation tank (includes material and labor to install new six inch hdpe pipe) we will need 3 days to complete job	13,800.00	13,800.00

Subtotal	13,800.00
Sales Tax	
TOTAL	13,800.00



PUBLIC NOTICE

Invitation to Bid

Milford City is accepting **Sealed Bids** from general contractors for the following concrete replacement projects at the Milford City Pool located at 140 North 225 West, Milford Utah:

Project 1: South East Corner – Work to be completed Spring 2016:

- Remove and replace concrete – approximately 16' x 30'
- Installation of New Tarp Anchors
- Installation of New Gutter
- Application of a Penetrating Concrete Sealant

Project 2: North East Corner – Work to be completed Spring 2016:

- Remove and replace concrete – approximately 13' x 13.5'
- Installation of New Tarp Anchors
- Application of a Penetrating Concrete Sealant

Project 3: South Side – Work to be completed Fall 2016:

- Remove and replace concrete – approximately 16' x 55'
- Installation of New Tarp Anchors
- Application of a Penetrating Concrete Sealant

Project 4: West Side – Work to be completed Fall 2016:

- Remove and replace concrete – approximately 12' x 54'
- Installation of New Tarp Anchors
- Application of a Penetrating Concrete Sealant

Bids must be broke down by project providing a sub total for each. Bids must be honorable until completion of Fall projects.

On site walk through is available by contacting Mayor Nolan Davis at 435.691.9111. Questions regarding the project may also be directed to him.

BID SUBMITTAL DEADLINE: 4 PM THURSDAY, FEBRUARY 4, 2016

BIDS MAY BE SUBMITTED AT THE FOLLOWING LOCATIONS:

Submit by Person: Milford City Office, 405 South Main, Milford, Utah 8 am – 4 pm

Mail to: Milford City, PO Box 69, Milford, UT 84751 – Clearly Mark BID on envelope



UTAH STATE TREASURY

WITHDRAWAL FORM

Date: February 9, 2016

Reason for withdrawal: Final payment for Bond RL5030

Total amount to be withdrawn: 39390.00

(If applicable)

Bond #: RL 5030

Payment Amount: 39390.00

Bond #: _____

Payment Amount: _____

On the 10th day of February, 2016, We hereby approve the Milford City Treasurer to withdraw funds from the Utah State Treasury.

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____

Attest:

Nolan Davis, Mayor

Monica D. Seifers, City Recorder

UTAH STATE DIVISION OF FINANCE
2110 STATE OFFICE BUILDING
PO BOX 141031
SALT LAKE CITY UT 84114-1031
(801) 538-1683

Page: 1 Period Ending: 02/29/16

Loan Number....: RL5030

DW

Address: SERIES 1995

Borrower ID Code: 0323

MILFORD CITY
NEDRA KENNEDY
302 S MAIN
PO BOX 69

MILFORD UT 84751

* Please Remit 39,390.00

TERMS: Payment is Due 03/01/16

***** BALANCE AS OF 01/31/16 *****

Current Loan Amount..	594,000.00	Borrower Funds Bal...	0.0
Original Loan Amount.	594,000.00	Interest Reserve Bal.	0.0
Interest Margin/Rate.	1.0000	Net Prin Undisbursed.	0.0
Billing Rate.....	1.0000	Total LIP Undisbursed	0.0
Interest Paid YTD....	0.00	LIP Disbursed to Date	594,000.0

***** Activity this period ***** Receivables this period *****

Prev. Principal Bal..	77,000.00	Prev Balance Due.....	38,770.0
Loan Funds Disbursed.	0.00	Pymts To Interest....	770.0
Payments Received....	38,000.00	Pymts To Princ Due...	38,000.0
Rate Option Transfers	0.00	Pymts To Late Charge.	0.0
Current Balance.....	39,000.00	Pymts To Escrows.....	0.0
		Pymts To Fees.....	0.0
		Past Due Amount.....	0.0
Prev. Borr Fund Bal..	0.00		
Current Disbursements	0.00	Interest Bill Adj....	0.0
Adjustment Journals..	0.00	Current Interest Due.	357.5
Current Balance:.....	0.00	Interest Estimate....	32.4
		Interest Adjustments.	0.0
Prev. Defer Int. Bal.	0.00	Principal Due.....	39,000.0
Applied to Principal.	0.00	Late Charges Due.....	0.0
Deferred this period.	0.00	Escrows Due.....	0.0
End Deferred Int Bal.	0.00	Fees Due.....	0.0
Collect Rate.....	0.0000		

Branch: DWR

Loan...: RL5030

*Statement Amount..... 39,390.00 *

*Interest To Be Applied From Reserve 0.00 *

*Amount to be Remitted..... 39,390.00 *

If payment is not received by 03/31/16, it will be subject to
a late charge and additional interest as provided in the Note.

VERY IMPORTANT!

* TO ENSURE PROPER CREDIT PLEASE REFER TO LOAN #RL5030 ON YOUR PAYMENT *



AM Asbestos
PO Box 910063
St George, UT 84791
(435) 467-1583

1983

ASBESTOS INSPECTION REPORT

January 22, 2016

Page 1 of 7

SCOPE OF WORK: *An asbestos survey inspection was performed for the purpose of demolition of a commercial building.*

SITE: 26 S. 100 W., Milford, UT 84751

RESULTS: This approximately 97' X 94' (inside measurements) building was originally built in 1873 as a church. It was modified in 1881, and became an elementary school. In the 1960's, it was modified again and served as city offices. The 2-story building has approximately 9118 sq. ft. on the 1st floor and approximately 5964 sq. ft. on the 2nd floor, with the gym and chapel open to the 2nd floor, and one small part of the newer, southern end of the building containing a one-story area. The older, northern 2/3 of the building's exterior walls are sandstone blocks. The newer southern 1/3 of the building is sandstone blocks and stucco. The roof is wood planks covered with asphalt shingles, considered to be Category I non-friable, in good condition. There are crawl spaces under some of the building that were inspected, and there is a small basement on the northern end which contains a coal room, an old boiler and a new natural gas boiler for heating. The heating system contains one insulated 4" diameter elbow, which will be tested for asbestos. Most of the interior walls in the older part of the building are plaster, and the rest are drywall system. The interior walls in the newer part of the building are drywall system. The ceilings in the older building are plaster with spray-on acoustic texture and sometimes with a layer of drywall system and a final layer of 12" ceiling tiles, usually attached by mastic to either the acoustic texture or the drywall system. In the newer part of the building, ceilings are mostly drywall system, occasionally with spray-on acoustic texture, with a layer of drywall over the acoustic texture. There is sometimes a layer of 12" ceiling tiles, attached with mastic directly to the acoustic texture. The wood floors are covered with ceramic tile (in the newer bathrooms), industrial carpeting, or vinyl floor covering. The gym has a wood floor. In the newer part of the building there are vinyl baseboards attached with mastic in the rooms with commercial carpeting. The vinyl baseboards are considered Category I non-friable, and are in good condition. The mastic on the baseboards is friable, and will be tested for asbestos. The sheet vinyl floor coverings are considered Category I non-friable, and are in good condition. However, there are some friable vinyl 9" square floor tiles in the 1st floor janitor closet off the women's bathroom, which are not in good condition. They will be tested for asbestos. Construction is not homogenous throughout the building, as noted. Standard demolition practices will be used.

REQUEST BY: Makayla Bealer (435) 387-2711

SUSPECT MATERIALS THAT WILL BE REMOVED/DISTURBED:

- 1.) Drywall system, approx. 19,670 sq. ft.
- 2.) Plaster, approx. 24,550 sq. ft.
- 3.) Sheet vinyl flooring/mastic, approx. 460 sq. ft.

No asbestos detected

No asbestos detected

Assumed Category I non-friable

ASBESTOS INSPECTION REPORT

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4.) 9" vinyl floor tiles, approx. 50 sq. ft.	<u>2% Chrysotile asbestos detected</u>
5.) 9" vinyl floor tile mastic, approx. 50 sq. ft.	<u>No asbestos detected</u>
6.) Heating system TSI elbo insulation, total unknown	<u>No asbestos detected</u>
7.) Vinyl baseboard mastic, approx. 850 linear ft.	<u>No asbestos detected</u>
8.) Asphalt shingles, approx. 14,570 sq. ft.	<u>Assumed Category I non-friable</u>
9.) Acoustic ceiling texture, approx. 11,075 sq. ft.	<u>3% Chrysotile asbestos detected</u>
10.) 12" pinpoint pattern ceiling tiles/mastic, approx. 120 sq. ft.	<u>No asbestos detected</u>
11.) 12" off-white ceiling tiles/mastic, approx. 570 sq. ft.	<u>No asbestos detected</u>
12.) 12" white ceiling tiles/mastic, approx. 6840 sq. ft.	<u>No asbestos detected</u>
13.) Carpet mastic, total unknown	<u>Assumed Category I non-friable</u>

<u>SAMPLES : Number</u>	<u>Description</u>	<u>Results</u>
<u>Sample - 012216MA1</u>	Vinyl 12" floor tiles	<u>2% Chrysotile asbestos detected</u>
	Mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, janitor closet (off women's bathroom) floor, E end	
<u>Sample - 012216MA2</u>	Vinyl 12" floor tiles	<u>2% Chrysotile asbestos detected</u>
	Mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, janitor closet (off women's bathroom) floor, W end	
<u>Sample - 012216MA3</u>	Vinyl 12" floor tiles	<u>2% Chrysotile asbestos detected</u>
	Mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, floor at bottom of S stairs to stage	
<u>Sample - 012216MA4</u>	12" off-white ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, city office room, S end of ceiling	
<u>Sample - 012216MA5</u>	12" off-white ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, city office room, center of ceiling	
<u>Sample - 012216MA6</u>	12" off-white ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, city office room, E side of ceiling	
<u>Sample - 012216MA7</u>	12" pinpoint pattern ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 2 nd floor, sheriff's offices, N stairwell ceiling, E end	
<u>Sample - 012216MA8</u>	12" pinpoint pattern ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 2 nd floor, sheriff's offices, N stairwell ceiling, E end	
<u>Sample - 012216MA9</u>	Vinyl 12" floor tiles/mastic	<u>No asbestos detected</u>
	Sample from 2 nd floor, sheriff's offices, N stairwell ceiling, E end	
<u>Sample - 012216MA10</u>	TSI mud	<u>No asbestos detected</u>
	Sample from 1 st floor, janitor closet (off women's bathroom) wall, TSI	
<u>Sample - 012216MA11</u>	12" white ceiling tile/mastic	<u>No asbestos detected</u>
	Acoustic texture assumed RACM	<u>Lab did not report results</u>
	Sample from 1 st floor, hallway (near S stairwell) ceiling	
<u>Sample - 012216MA12</u>	12" white ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, room N of men's bathroom, W end of ceiling	
<u>Sample - 012216MA13</u>	Drywall/mud	<u>No asbestos detected</u>
	Sample from 1 st floor, doorway by SW stairwell, door frame/wall	

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<u>Sample</u> - 012216MA14	White ceiling tile	<u>No asbestos detected</u>
	Mastic	<u>No asbestos detected</u>
	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Sample from 1 st floor, hall by library, W end of ceiling	
<u>Sample</u> - 012216MA15	White ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, gym, E end of ceiling	
<u>Sample</u> - 012216MA16	White ceiling tile/mastic/2nd ceiling tile	<u>No asbestos detected</u>
	Sample from 2 nd floor, room B-8, W ceiling	
<u>Sample</u> - 012216MA17	White ceiling tile/mastic	<u>No asbestos detected</u>
	Sample from 2 nd floor, room B-6, center ceiling	
<u>Sample</u> - 012216MA18	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Drywall	<u>No asbestos detected</u>
	Plaster	<u>No asbestos detected</u>
	Sample from 1 st floor, E foyer, S wall above gym doors	
<u>Sample</u> - 012216MA19	Drywall/plaster	<u>No asbestos detected</u>
	Sample from 1 st floor, room N of men's bathroom, W end of ceiling	
<u>Sample</u> - 012216MA20	Plaster	<u>No asbestos detected</u>
	Sample from 1 st floor, ceiling nearest door to library	
<u>Sample</u> - 012216MA21	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Drywall	<u>No asbestos detected</u>
	Sample from 1 st floor, N foyer ceiling, center of ceiling	
<u>Sample</u> - 012216MA22	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Plaster	<u>No asbestos detected</u>
	Sample from 2 nd floor, hall (E of NW stairwell) ceiling	
<u>Sample</u> - 012216MA23	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Drywall	<u>No asbestos detected</u>
	Sample from 2 nd floor, large N room, S end of ceiling	
<u>Sample</u> - 012216MA24	Acoustic texture	<u>3% Chrysotile asbestos detected</u>
	Drywall	<u>No asbestos detected</u>
	Sample from 2 nd floor, hall (E end) of ceiling	
<u>Sample</u> - 012216MA25	Plaster	<u>No asbestos detected</u>
	Sample from 2 nd floor, hall, wall above coat hangers	
<u>Sample</u> - 012216MA26	Drywall	<u>No asbestos detected</u>
	Sample from 2 nd floor, hall, wall to E of coat hangers	
<u>Sample</u> - 012216MA27	Plaster	<u>No asbestos detected</u>
	Sample from 1 st floor, ceiling above N stairs to stage	
<u>Sample</u> - 012216MA28	Plaster	<u>No asbestos detected</u>
	Sample from 1 st floor, hall (across hall from room A-4) wall	
<u>Sample</u> - 012216MA29	Vinyl baseboard mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, E to W hall in newer part of building, near floor	
<u>Sample</u> - 012216MA30	Vinyl baseboard mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, library, S end near floor	
<u>Sample</u> - 012216MA31	Vinyl baseboard mastic	<u>No asbestos detected</u>
	Sample from 1 st floor, kitchen, N end by door, near floor	

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<u>Sample</u> - 012216MA32	Kewanee boiler door insulation Sample from basement	<u>No asbestos detected</u>
<u>Sample</u> - 012216MA33	Kewanee boiler door insulation Sample from basement	<u>No asbestos detected</u>
<u>Sample</u> - 012216MA34	Kewanee boiler door insulation Sample from basement	<u>No asbestos detected</u>

SAMPLES TO LAB: All samples were shipped to EAS LLC, a US EPA approved lab.

Any possible suspect asbestos materials inside walls or under ground not seen during this inspection that are found during demolition/renovation must be left intact. All work must stop until an inspection by a state certified inspector can be done.

CAUTION: *One percent, or more of asbestos is considered to be a hazardous substance and must be removed by a Utah Division of Air quality-approved contractor, following US EPA approved procedures.* Disposal must be at a landfill certified to receive asbestos containing material. It is recommended that any materials being disturbed during a demolition be kept wet.

Please note that OSHA has its own regulations regarding the safety of workers and asbestos abatement. Contractors doing abatement need to be aware of and follow these rules.

Federal and state OSHA regulations for any asbestos containing materials require that workers follow OSHA work practices and procedures, including respirator use and training.

ASSESSMENT:

<u>Material Condition:</u>	Most of the materials throughout the building are in fair condition.
<u>Water Damage:</u>	Light water damage to ceilings only scattered throughout the building.
<u>Exposed surface area:</u>	Material was exposed.
<u>Accessibility:</u>	Material was out in the open and less than nine to twenty-five feet high.

Michael F. Amundsen

Michael F. Amundsen - Utah Inspector Cert. ASB-2671
AM Asbestos - Utah Certification No. 330
RRP Lead Certificate Number R-I-18360-10-101573
P.O. Box 910063
St George, UT 84791-0063
(435) 467-1583

Federal and state OSHA regulations for any asbestos containing materials require that workers follow OSHA work practices and procedures, including respirator use and training.

ASBESTOS INSPECTION REPORT

January 22, 2016

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CAUTION: One percent, or more of asbestos is considered to be a hazardous substance and must be removed by a Utah Division of Air quality-approved contractor, following US EPA approved procedures.

According to the US EPA:

1. Inhalation is the primary route of exposure for asbestos.
2. There is no known safe amount of asbestos exposure.
3. The more asbestos that you breathe in, the higher your risk of getting one of the three fatal Asbestos-related diseases.



ASBESTOS INSPECTION REPORT

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AM Asbestos
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1983A

Addendum A

January 11, 2016

Page 1 of 1

SCOPE OF WORK: *This is an addendum to report 1983. The report includes fire doors as an additional source of possible asbestos containing material, and should be included with the original report pending demolition of this building.*

SITE: 26 S. 100 W., Milford, UT 84751

RESULTS: There are six fire doors with frames that may contain asbestos. One of the doors is a double door. The fire doors are found throughout the building, on the 1st floor and 2nd floor. The doors and frames should be removed as a unit and kept intact for disposal. These doors are assumed to be Category I non friable and are all in good condition. All doors are clearly marked as fire doors.

REQUEST BY: Makayla Bealer (435) 387-2711

SUSPECT MATERIALS THAT WILL BE REMOVED/DISTURBED:

- 1.) Fire doors/frames, 5 single and 1 double

Assumed Category I non friable

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1983B

Addendum B

January 22, 2016

Page 1 of 2

SCOPE OF WORK: *This is an addendum to report 1983. The report includes exterior wall stucco as an additional source of possible asbestos containing material, and should be included with the original report pending demolition of this building.*

SITE: 26 S. 100 W., Milford, UT 84751

RESULTS: The original (northern 2/3) of this building's exterior walls is sandstone blocks. The newer (southern 1/3) of the exterior wall is stucco with a few sandstone blocks (for decorative purposes). The stucco was tested for possible asbestos content.

REQUEST BY: Makayla Bealer (435) 387-2711

SUSPECT MATERIALS THAT WILL BE REMOVED/DISTURBED:

1.) Stucco, approximately 3060 sq. ft.

No asbestos detected

<u>SAMPLES:</u>	<u>Number</u>	<u>Description</u>	<u>Results</u>
<u>Sample</u>	- 012216MA35	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, SE corner	
<u>Sample</u>	- 012216MA36	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, center of E wall	
<u>Sample</u>	- 012216MA37	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, SW corner	
<u>Sample</u>	- 012216MA38	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, W wall	
<u>Sample</u>	- 012216MA39	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, W wall	
<u>Sample</u>	- 012216MA40	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, E wall	
<u>Sample</u>	- 012216MA41	Stucco	<u>No asbestos detected</u>
		Sample from south 1/3 of building, exterior wall, E wall	

Addendum B

January 22, 2016

Page 2 of 2

Michael F. Amundsen

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Milford City Governmental Building History and Update

Milford City Governmental Building, located at 26 South 100 West, has housed the Milford City Offices, the Beaver County Sheriff's Department (Milford Offices), the Justice Court, and various civic functions since approximately 1997; however the building was abandoned back in April of 2015 due to health and safety concerns from the severe bat infestation. Prior to that time, the building was utilized by the LDS Church. Although the building is not on the National Register of Historic Places, the original section was built in 1881 to be used as a school house. Various additions to the original structure have been made over the years to accommodate new functions and growth of the community.

In June 2011, the roof collapsed on the Justice Court side from water damage. Milford City hired a contractor to clean up the mess and repair the roof. Shortly after, employees started showing side effects from the bat guano. Six months later, Milford City hired Utah Disaster Clean Up to clean up the bat feces and urine and replace sections of insulation in the attic. Milford City crew sealed the building to prevent further entry of bats. This cost near \$30,000. Milford City then installed bat houses to prevent re-entry of the building. In August 2012 staff started showing side effects again, Milford City crew then verified that the bats had intruded the attic again. Milford City immediately started looking into ways to resolve the issue with a permeant solution. The City considered utilizing the inmate crew to clean up the attic and then purchase all new insulation for the attic and using a rubber sealant to seal the building. After entering the attic it was quickly determined that professionals were needed for this huge job.

Milford City obtained a bid in the amount of \$188,000 from Alpine Cleaning and Restoration Specialist to clean up the bat guano in the attic. This bid stated that the following would need to be completed to ensure future intrusions: seal the roof, remove porch columns, install a rubber sealant throughout the entire attic, neutralize the trusses in the attic from the bat guano bacteria and permanently seal the outside of the building with a rubber sealant. During the inspection Mr. Kyle Smoots reported that after only entering part way into the attic there were at least 60 colonies with over 100 bats per colony. He refused to go any further without proper gear. His inspection confirmed Milford City has major issues and the problem needs to be rectified. Milford City considered the Bat Remediation project to save the historical building. City Attorney Kanell contacted the LDS Church who at the time owned the building asking for assistance with saving the historical building. The Church had no interest and immediately deeded the building and property to the City, to allow Milford City in proceeding with the remediation. The City Engineer reviewed the Bat Remediation Project and determined that the following would be required to complete the Bat Remediation: Asbestos inspection and abatement, structural engineer, bring entire building to code and installing an elevator for access to the second level. Immediately the \$200,000 project turned into a \$3.5 Million project. Milford City researched and contacted the Community Impact Board, which is a funding agency but was told they do not fund remodels or renovations; however they will award funds for a new community center.

As the bat odor continued to get worse and the health of the staff declined quickly. On September 17, 2014, Southwest Utah Public Health Department inspected the building. It was confirmed that the bat feces and urine is detrimental and unsafe for public health and suggested we have DWR inspect the attic.

In October 2014, Keith Day with DNR/DWR inspected the attic and confirmed the building had a definite problem. He immediately detected the odors upon entering the building. Mr. Day couldn't believe the amount of guano in the attic, and stated the smell was some of the worst he has encountered. The entire cleanup that was done in January 2012 has again been infected. The bats we have are from Mexico and are creatures of habit; therefore eradicating them completely will be difficult if not impossible. He stated it would be a very costly project and this building will be nearly impossible to seal off. Although Mr. Day does not know how to propose doing this, he suggested completely sealing off the attic area however there will be issues with regulations and asbestos. He is not a doctor and he cannot say there are health issues, but felt there more than likely is. He didn't feel there was any way to keep the bats out for longer than 1-2 years. He added there were further problems such as black mold.

Milford City continued to look for ways to help remediate the bats, finally on March 4, 2015 the City Council determined the Milford Government Building as no longer safe to occupy, due to the infestation of the bats and the bat guano.

After months of discussion the City Council must make a discussion on the route Milford City should proceed. Listed below are the two options being considered:

1. Remodel the existing building to remediate the bats. This project will cost roughly \$3.5 million. Grant funds are not available; therefore Milford City tax payers would be responsible for payment causing taxes to be increased sufficiently to cover the bond payment.
2. Obtain funding through CDBG to complete the asbestos abatement and demolish the existing building. This project would cost roughly \$200,000. Milford City would pay \$2,000 through their General Fund and \$198,000 would be grant money.

Additional funding would be obtained through CIB to construct a new community center to house Milford City Office, the Beaver County Sheriff's Department, and the Justice Court as well as include other amenities to fit the City's needs such as recreation center to host City recreation events and other community events. This project would be a 50% Grant and 50% Loan with an interest rate of 2.5% with a mature date of 30 years.

Milford City Council wants to keep the history of the building in the community, therefore the brick would be used on the new building and a monument would be installed to honor the historical building.

Milford City Council is faced with a very difficult decision and would like to encourage the citizens of Milford to attend a Public Hearing on March 15, 2016 at 6:30 pm, which will be held at the Milford EMS Center, located at 850 North Main.

Resolution Number 1-2010

MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION

RESOLVED that **MILFORD** informs the Water Quality Board the following actions were taken by the **CITY COUNCIL**

1. Reviewed the attached Municipal Wastewater Planning Program Report for 2015.
2. Have taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit (If Applicable).

Passed by a (majority) (unanimous) vote on

(date)

Mayor/Chairman

Attest:

Recorder/Clerk

STATE OF UTAH

MUNICIPAL WASTEWATER PLANNING PROGRAM

SELF-ASSESSMENT REPORT

FOR

MILFORD

2015



UTAH DEPARTMENT *of*
ENVIRONMENTAL QUALITY

**WATER
QUALITY**

Municipal Wastewater Planning Program (MWPP) Financial Evaluation Section

Owner Name: *MILFORD*

Name and Title of Financial Contact Person:

Makayla Beatty
City Admin / Treasurer

Phone: *435-381-2717*

E-mail: *makayla@miford.utah.gov*

PLEASE SUBMIT TO STATE BY: March 1, 2016

Mail to: MWPP - Department of Environmental Quality
Division of Water Quality
195 North 1950 West
P.O. Box 144870
Salt Lake City, Utah 84114-4870
Phone : (801) 536-4300

Part I: OPERATION AND MAINTENANCE

Complete the following table:

Question	Points Earned	Total
Are revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs <u>at this time</u> ?	YES = 0 points NO = 25 points	0
Are the projected revenues sufficient to cover operation, maintenance, and repair & replacement (OM&R) costs for the <u>next five years</u> ?	YES = 0 points NO = 25 points	0
Does the facility have sufficient staff to ensure proper O&M?	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for repair & replacement costs?	YES = 0 points NO = 25 points	0
Is the repair & replacement sinking fund adequate to meet anticipated needs?	YES = 0 points NO = 25 points	0
TOTAL PART I =		0

Part II: CAPITAL IMPROVEMENTS

Complete the following table:

Question	Points Earned	Total
Are present revenues collected sufficient to cover all costs and provide funding for capital improvements?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next five years</u> ?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next ten years</u> ?	YES = 0 points NO = 25 points	0
Are projected funding sources sufficient to cover all projected capital improvement costs for the <u>next twenty years</u> ?	YES = 0 points NO = 25 points	0
Has a dedicated sinking fund been established to provide for future capital improvements?	YES = 0 points NO = 25 points	0
TOTAL PART II =		0

Municipal Wastewater Planning Program (MWPP) Collection System Section

Owner Name: MILFORD

Name and Title of Contact Person:

Ben Stewart

City Foreman

Phone: 435-413-9568

E-mail: benjamin.s@milford.utah.gov

PLEASE SUBMIT TO STATE BY: March 1, 2016

Mail to: MWPP - Department of Environmental Quality
Division of Water Quality
195 North 1950 West
P.O. Box 144870
Salt Lake City, Utah 84114-4870
Phone : (801) 536-4300

Form completed by

Part II: BYPASSES (cont.)

- C. Please specify whether the SSOs were caused a contract or tributary community, etc.

Part III: NEW DEVELOPMENT

- A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10-20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2-3 years, such that either flow or BOD ₅ loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
TOTAL PART III =		0

- B. Approximate number of new residential sewer connections in the last year

5 new residential connections

- C. Approximate number of new commercial/industrial connections in the last year

1 new commercial/industrial connections

- D. Approximate number of new population serviced in the last year

15 new people served

Part V: FACILITY MAINTENANCE

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	20
TOTAL PART V =		20

Part VI: SSMP EVALUATION

A. Has your system completed its Sewer System Management Plan (SSMP)?

Yes X NO _____

B. If the SSMP has been completed then has the SSMP been public noticed?

No _____ Yes, included date of public notice X _____

C. Has the SSMP been approved by the permittee's governing body at a public meeting?

Yes X Adopted 2-18-14 NO _____

D. During the annual assessment of the operation and maintenance plan were any adjustments needed based on the performance of the plan?

No X If yes, what components of the plan were changed (i.e. line cleaning, CCTV inspections and manhole inspections and/or SSO events)

Part VII: SUBJECTIVE EVALUATION

This section should be with the system operators.

- A. Describe the physical condition of the sewer collection system: (lift stations, etc. included)

Fair, lift station starting to show age and building starting to settle. May need work in future. Will continue to watch

- B. What sewerage system improvements does the community have under consideration for the next 10 years?

lift station upgrade improvement
2017 complete later plan

- C. Explain what problems, other than plugging have you experienced over the last year

Nothing

- D. Is your community presently involved in formal planning for system expansion/upgrading? If so explain.

NO

- E. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS X SOMETIMES _____ NO _____

If they do, what percentage is paid?

approximately 100 %

Municipal Wastewater Planning Program (MWPP) Non-Discharging Lagoon Facility Section

Owner Name: *MILFORD*

Name and Title of Contact Person:

BEN MITARD

CITY FOREMAN

Phone: *435-413-9518*

E-mail: *benjamin@mitard.utah.gov*

PLEASE SUBMIT TO STATE BY: March 1, 2016

Mail to: MWPP - Department of Environmental Quality
Division of Water Quality
195 North 1950 West
P.O. Box 144870
Salt Lake City, Utah 84114-4870
Phone : (801) 536-4300

Form completed by

Part I. INFLUENT INFORMATION (cont.)

C. Refer to the information in A & B to determine a point value for your facility. Please enter the points for each question in the blank provided.

Question	Number	Points Earned	Total Points
How many times did the average monthly flow (Part B., Column 1) to the wastewater facility exceed 90% of design flow?	0	0 = 0 points 1 - 2 = 10 points 3 - 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly flow (Part B., Column 1) to the wastewater facility exceed the design flow?	0	0 = 0 points 1 - 2 = 20 points 3 - 4 = 40 points 5 or more = 60 points	0
How many times did the average monthly BOD ₅ loading (Part B., Column 3) to the wastewater facility exceed 90% of the design loading?	0	0-1 = 0 points 1 - 2 = 10 points 3 - 4 = 20 points 5 or more = 30 points	0
How many times did the average monthly BOD ₅ loading (Part B., Column 3) to the wastewater facility exceed the design loading?	0	0 = 0 points 1 - 2 = 20 points 3 - 5 = 40 points 5 or more = 60 points	0
TOTAL PART I =			0

Part II: FACILITY AGE

In what year were the following process units constructed or underwent a major upgrade?
To determine a point score subtract the construction or upgrade year from 2015.

Points = Age = Present Year - Construction or Upgrade Year.

Enter the calculated age below.

If the point total exceeds 20 points, enter only 20 points

Unit Process	Present Year	Construction or Upgrade Year	Age = Points
Headworks	2015	1995	19
Lagoons (including aeration)	2015	1981	33
Disinfection	2015	1981	33
TOTAL PART II (not greater than 20) =			20

B. Approximate number of new residential sewer connections in the last year

5 new residential connections

C. Approximate number of new commercial/industrial connections in the last year

1 new commercial/industrial connections

D. Approximate number of new population serviced in the last year

18 new people served

Part V: OPERATOR CERTIFICATION

A. How many treatment system operators are currently employed by your facility?

4 treatment system operators employed

B. What is/are the name(s) of your DRC operator(s)?

Don Stew

Derek Smith

C. You are required to have the DRC operator(s) certified at **SMALL LAGOONS**.

What is the current grade of the DRC operator(s)? Small Lagoon systems

D. State of Utah Administrative Rules require all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

Not Certified

4

Small Lagoons

Treatment I

Treatment II

Treatment III

Treatment IV

Part VII: SUBJECTIVE EVALUATION

This section should be completed with the facility operators.

- A. Do you consider your wastewater facility to be in good physical and structural condition?

YES X NO _____

If NOT, why?

- B. What improvements do you think the plant will need in the next 5 years?

Complete Master plan in 2017

- C. Where there any backups into basements at any point in the collection system in 2015.

YES _____ NO X

Why? (do not include backups due to clogged laterals)

- D. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS X SOMETIMES _____ NO _____

If so, what percentage do they pay?

approximately 100 %

- E. Is there a written policy regarding continuing education and training for wastewater operators?

YES X NO _____

POINT SUMMATION

Fill in the values from Parts I through VII in the blanks provided in column 1. Add the numbers to determine the MWPP point total that your wastewater facility has generated for the past twelve months.

Part	Points
I	0
II	20
III	0
IV	0
V	0
VI	20
Total	40



BEAVER COUNTY COMMISSION

105 East Center
P.O. Box 789
Beaver, UT 84713
P: (435)438-6490
F: (435)438-6481

Michael F. Dalton
Chairman
Mark S. Whitney
Member

Tammy T. Pearson
Member
Scott Albrecht
Administrator

Dear Property Owner:

January 25, 2016

As an owner of real property within 1,000 feet of a proposed Agriculture Protection Area you were sent an initial letter dated December 16, 2015, notifying you of the application. This is a follow up letter to inform you of the next steps in the review process.

The Commission has received recommendations from the Agriculture Advisory Board and the Planning and Zoning Board. Please see the enclosed recommendations.

The Commissioners will be holding a public hearing on March 7, 2016 at 10:15 a.m. to review the application. Interested parties may appear at the public hearing and speak in favor of or against the proposal or any proposed modifications to the proposal. Or any interested parties may submit written comments to the Beaver County Clerk's office, PO Box 392, Beaver, UT 84713.

If you have any questions please contact the Commission Assistant, Scott Albrecht, at (435)438-6490.

Sincerely,

Michael F. Dalton
Chairman

See reverse side for summary of the agriculture protection area state statute.



Beaver County Planning & Zoning Commission

105 East Center
P.O. Box 1013
Beaver, UT 84713
P: (435)438-6483
F: (435)438-6481

Kyle Blackner
Zoning Administrator

Darrel Davis
Commission Chairman

January 25, 2016

Beaver County Commission
P.O. Box 789
Beaver, UT 84713

Dear County Commissioners,

The Beaver County Planning & Zoning Commission met on Tuesday, January 19, 2016, to discuss their Ag Protection Area Application. We reviewed the map of proposed parcels, included with the application, and spoke at length with Jim Webb, Murphy-Brown's Representative, who answered our questions and discussed the reasons for establishing the Ag Protection Area. After considering all the information presented, a motion was made to recommend that the County Commission approve the Murphy-Brown Ag Protection Area in its entirety. The motion passed unanimously.

Respectfully,

Darrel Davis
Chairman - Beaver County Planning & Zoning Commission

January 21, 2016

Beaver County Commission
105 East Center St.
PO Box 789
Beaver, UT 84713

Dear County Commissioners:

The Beaver County Agriculture Advisory Board ("the Board") met on January 20, 2016 at 6:00 p.m. to review the Agriculture Protection Zone application of Murphy – Brown LLC ("Murphy Brown").

The Board reviewed the application based upon the criteria as outlined in state code. We also heard two comments that were submitted by property owners within 1,000 ft of the proposed zone.

It is the Board's recommendation that the Beaver County Commission approve the application as submitted by Murphy Brown. The land is currently being used for agriculture and is viable for agriculture production or use. The Board believes that the economy of Beaver County and the livelihoods of many residents will benefit from approving the agriculture application.

Please feel free to contact any of the Board members for questions.

Sincerely,



Bret Bradshaw
Chairman

Joe Yardley

Dustin Kesler

Arlen Mayer

Mike Yardley



BEAVER COUNTY COMMISSION

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F: (435)438-6481

Michael F. Dalton
Chairman
Mark S. Whitney
Member

Tammy T. Pearson
Member
Scott Albrecht
Administrator

December 16, 2015

Dear Property Owner:

You are receiving this letter because you own real property within 1,000 feet of a proposed Agriculture Protection Area. The Beaver County Commission has received an application from Murphy Brown LLC (Smithfield) to create an Agriculture Protection Area. This Agriculture Protection Area proposal only includes property owned by Murphy Brown LLC (Smithfield) and does not contain your property. The application can be reviewed at the Beaver County Clerk's office, 105 East Center ST Beaver, Utah during regular office hours. You may submit written comment to the Commission of any objections to the application or request to modify the proposal to exclude or add land. Written comments may be submitted in person to the address above or mailed to PO Box 392. All comments must be received no later than January 8, 2015.

The Commission will submit the proposal to the Agriculture Protection Advisory Board and the Planning and Zoning commission for review. These two advisory boards will submit written recommendations to the County Commission, within 45 days, on whether to accept, accept and modify, or reject the proposal.

Enclosed with this letter is a short summary of the Agriculture Protection Area. This summary does not constitute an exhaustive review and should not replace a personal review of the law by interested parties. See State Code § 17-41 *et. seq.* for specific language.

Once the recommendations are received from the advisory boards, you will be notified, via mail, of a public hearing where you can attend and give further input. This public hearing will take place sometime in March of 2016.

If you have any questions please contact the Commission Assistant, Scott Albrecht, at (435)438-6490.

Sincerely,

Michael F. Dalton
Chairman

A-20 2.113.15 - 40 Acres
2.113.6 - 5 Acres

When we purchased the property
it didn't appear to me that
this is Agriculture Property -
I don't like the idea that
people change the land we
because they want to!